# THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA J.E. HALL EDUCATIONAL SERVICES CENTER 30 EAST TEXAR DRIVE ROOM 160 PENSACOLA, FLORIDA

# REGULAR MEETING AGENDA MARCH 14, 2017 5:30 P.M.

Meeting advertised in the *Pensacola News Journal* on March 1, 2017 - Legal No. 1960158

NOTE: <u>Request to Speak Forms</u> are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to three minutes.

# I. CALL TO ORDER

- a. Invocation and Pledge of Allegiance
- b. Adoption of Agenda
- c. Committee/Departmental Reports
  - 1. PTA Presentation
  - 2. Stellar Employee of the Month
  - 3. Florida School-Related Employee of the Year
  - 4. Purchasing Rebates Presentation
  - 5. Youth Success Week Resolution
  - 6. Military Child Month Resolution

## II. PUBLIC FORUM

#### III. MINUTES

- a. 02-16-17 Special Workshop
- b. 02-17-17 Regular Workshop
- c. <u>02-21-17 Regular Meeting</u>

#### IV. UNFINISHED BUSINESS

-None

## V. NEW BUSINESS

- a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
  - 1. Rule(s) Adoption
    - -No items submitted
  - 2. Permission to Advertise
    - A. Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 7, Students

#### b. CONSENT AGENDA

- 1. Curriculum
  - A. Alternative Education
    - -No items submitted
  - B. Continuous Improvement
    - 1. School Choice Student Transfers
  - C. Elementary Education
    - 1. The School District of Escambia County, Florida Summer School Programs 2017

- E. Exceptional Student Education
  - 1. Transportation Reimbursement Request
- F. High School Education
  - -No items submitted
- G. Middle School Education
  - -No items submitted
- H. Professional Learning
  - -No items submitted
- I. Student Service
  - -No items submitted
- J. Title I
  - -No items submitted
- K. Workforce Education
  - -No items submitted
- L. Other
  - -No items submitted

#### 2. Finance and Business Services

- A. Finance
  - 1. <u>Legal Services General Fund</u>

a.	The Hammons Law Firm	\$ 402.50
b.	The Hammons Law Firm	\$ 124.75
c.	The Hammons Law Firm	\$ 192.50
d.	The Hammons Law Firm	\$ 3,027.50
e.	Rumberger, Kirk & Caldwell	\$ 1,460.00
f.	Shell, Fleming, Davis & Menge, P.A.	\$ 2,352.50

- 2. Legal Services Risk Management Fund
  - a. The Hammons Law Firm \$ 5,005.49
- 3. Amended 2016-2017 Instructional Supplements Schedule
- B. Accounting Operations
  - 1. Check Register for February 2017
- C. Budgeting
  - 1. Recap of General Fund Reserves (Non-Categorical) as of February 28, 2017
  - 2. Resolutions to amend 2016-2017 District School Budget:
    - a. Resolution 6 General Operating Fund
    - b. Resolution 6 Special Revenue Federal Programs
    - c. Resolution 6 Capital Projects Fund
    - d. No item submitted Special Revenue Food Service Fund
    - e. No item submitted Debt Service Fund
  - 3. Scrap List I for March 2017
  - 4. Auction List I for March 2017
  - 5. Financial Statements by Fund
  - 6. Donation of surplus school bus to Jacqueline Harris Preparatory Academy
  - 7. Removal from inventory and Disposal of Vehicle
- D. Payroll and Benefits Accounting
  - 1. Financial Status Report: Employee Benefit Trust Fund
- E. Purchasing

# ITEMS PREPARED BY PURCHASING:

- 1. Bid Award: Exterior Door Replacement, ITB #171503
- 2. Bid Award: Food Processing: USDA Commodities, RFP #171102
- 3. Bid Award: Bread for Direct Delivery to School Cafeterias, RFP #171702
- 4. Annual Agreement: Administrative Services for Employee Dental Plan

**ADD** 

- 5. Annual Agreement Renewal: Medicaid Reimbursement Services
- 6. Annual Agreement Renewal: Educational Impact Online Academy for Staff Development
- 7. Agreement Renewal: Wireless Communications Agreement Verizon
- 8. Lease payment of GPS Software and Hardware for School Buses
- 9. Change Notice #1 to Purchase Order #6241700018 ESE SLP Services ITEMS PREPARED BY FACILITIES PLANNING:
- 10. Annual Agreement Renewal: Professional Architectural Services
- 11. Annual Agreement Renewal: Professional Civil Engineering Services
- 12. Annual Agreement Renewal: Professional Electrical Engineering Services
- 13. Annual Agreement Renewal: Professional Mechanical Engineering Services
- 14. Annual Agreement Renewal: Professional Land Surveying Services
- 15. Annual Agreement Renewal: Professional Roofing Consultant Services
- 16. Annual Agreement Renewal: Professional Structural Engineering Services
- 17. Annual Agreement Renewal: Professional Building Commissioning Services
- 18. Annual Agreement Renewal: Professional Environmental Consultant Services
- 19. Annual Agreement Renewal: Professional Land Surveying Services
- 20. Bid Award: Bellview Elementary School Outdoor Covered Play Area & Multipurpose Room
- 21. Bid Award: McArthur Elementary School Outdoor Covered Play Area & Multipurpose Room
- 22. <u>Change Notice #2 to Purchase Order #5421500194 Architectural/Engineering Services for Workman Middle School New Gymnasium</u>
- 23. Change Notice #2 to Purchase Order #5421700075 Construction Manager at Risk Services for Kingsfield Elementary School
- 24. <u>Change Notice #6 to Purchase Order #5421600024 Bellview Middle School New</u> Gymnasium
- 25. Water Cooled Chiller N.B. Cook Elementary School
- 26. Change Notice #2 to Purchase Order #5421600227 Architectural/Engineering Services for Beulah Middle School
- 27. <u>Change Notice #7 to Purchase Order #5421600116 Workman Middle School New Gymnasium</u>

#### 3. Human Resource Services

- A. Instructional/Professional
  - 1. Appointments
  - 2. Reappointments
    - -No items submitted
  - 3. <u>Transfers</u>
  - 4. Out-of-Field
    - -No items submitted
  - 5. Resignations/Retirements/Other
  - 6. Leaves of Absence
  - 7. Special Requests
    - -No items submitted
- B. Educational Support Personnel
  - 1. Appointments
  - 2. Temporary Promotions
  - 3. Resignations/Retirements/Other
  - 4. Terminations
  - 5. <u>Leaves of Absence</u>
  - 6. Special Requests
    - a. Approve to rescind the resignation of Santora Savage, Custodial Worker I, at Pine Forest High, effective February 2, 2017, that was approved under Item V.b.3.B.3.
       Resignations/Retirements/Other during the February 21, 2017 Regular Meeting
- C. Risk Management
  - -No items submitted

# D. Employee Services

- Approve Stipulation of Agreement between The Escambia County School District and The Escambia Education Association to add a supplement to the Instructional Supplements Schedule beginning in the 2016-2017 year for Flag Football
- E. Affirmative Action
  - -No items submitted

#### 4. Operations

- A. Facilities Planning
  - 1. Name Change-Land Surveying Consultant
  - 2. First Amendment to Sales Agreement between the School Board of Escambia County and Two Hundred Garden West, Inc.
- B. School Food Services
  - 1. 2017 Exemption from Ms. Willie Ann Glenn Act 595.407 Fla. Stat.
- C. Maintenance and Custodial Services
  - -No items submitted
- D. Transportation
  - -No items submitted
- E. Central Warehouse
  - -No items submitted
- F. Information Technology
  - -No items submitted
- G. Protection Services
  - -No items submitted
- H. Energy Management
  - -No items submitted

#### c. ITEMS FROM THE BOARD

-No items submitted

#### d. ITEMS FROM THE SUPERINTENDENT

- 1. Administrative Appointments
  - -No items submitted
- 2. Student Discipline
  - A. Disciplinary Reassignments
  - B. Expulsions
    - 1. Recommend that consistent with the decision of the due process committee, student discipline number 17-122-221 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
    - 2. Recommend that consistent with the decision of the due process committee, student discipline number 17-126-951 be expelled from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
    - 3. Recommend that consistent with the decision of the due process committee, student discipline number 17-127-951 be expelled from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular

ADD

school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

# 3. Employee Discipline

# -No items submitted

<u>ADD</u>

A. Recommend that employee #0000052655 is suspended without pay for one (1) working day beginning Wednesday, March 15, 2017, based on misconduct as more specifically identified in the notice letter to the employee.

**ADD** 

B. Recommend that employee #0000003007 is suspended without pay for one (1) working day beginning Wednesday, March 15, 2017, based on misconduct as more specifically identified in the notice letter to the employee.

<u>ADD</u>

- C. Recommend that employee #0000020689 is suspended without pay for three (3) working days beginning Monday, March 27, 2017, based on misconduct as more specifically identified in the notice letter to the employee.
- <u>ADD</u>
- D. Recommend that employee #0000028103 is terminated effective Wednesday, March 15, 2017, based on misconduct as more specifically identified in the notice letter to the employee.
- AMEND/ADD
- E. Recommend that employee #0000017224 is suspended without pay for seventy-five eighty ten (75 80 10) working hours days beginning Monday, June 5 March 27, 2017, based on misconduct as more specifically identified in the notice letter to the employee.
- 4. Other Items
  - -No items submitted
- e. INTERNAL AUDITING
  - -No items submitted
- f. ITEMS FROM GENERAL COUNSEL
  - -No items submitted
- VI. ADJOURNMENT