

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
FEBRUARY 18, 2014
5:30 P.M.

Meeting was advertised in the *Pensacola News Journal* on January 28, 2014 - [Legal No. 1618135](#)

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: [Request to Speak Forms](#) are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.

I. CALL TO ORDER/ADOPTION OF AGENDA

II. MINUTES

- a. [01-16-14 SPECIAL WORKSHOP](#)
- b. [01-21-14 REGULAR MEETING](#)
- c. [01-17-14 SPECIAL MEETING \(RECONVENED ON 01-21-14\)](#)

ADD

III. COMMITTEE/DEPARTMENTAL REPORTS

- a. PTA Presentation
- b. Stellar Employee Recognition
- c. 2014 School Related Employee Award
- d. Recognition of Model Positive Behavior Support (PBS) Schools
- e. [Resolution – Military Recognition Day](#)
- f. Governor’s Recognition Scholarship Winner
- g. Recognition of Congressional Award Winner
- h. Moment in Black History by Mamie Hixon

IV. UNFINISHED BUSINESS

-No items submitted

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

- 1. Rules(s) Adoption
- No items submitted

2. Permission to Advertise

- a. [Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 1, Administration \(6Gx17-1.05, 1.06, 1.12, 1.17\)](#)

AMENDED

b. CONSENT AGENDA

- 1. Curriculum
 - A. Alternative Education
- No items submitted

- B. Continuous Improvement
 - 1. Student Transfers
 - 2. [2013-2016 \(ELL\) District Plan for Services to English Language Learner](#)
- C. Elementary Education
 - 1. [Clinical Agreement between the School Board of Escambia County, Florida and the University of Mobile School of Education](#)
- D. Evaluation Services
 - No items submitted
- E. Exceptional Student Education
 - 1. [Transportation Reimbursement Request](#)
 - 2. [Amendment to the Cooperative Agreement between Lakeview Center, Inc. and the School Board of Escambia County, Florida](#)
- F. High School Education
 - No items submitted
- G. Middle School Education
 - No items submitted
- H. Professional Learning
 - No items submitted
- I. Student Services
 - No items submitted
- J. Title I
 - No items submitted
- K. Workforce Education
 - 1. [Agreement between the School Board of Escambia County, Florida and Embry-Riddle Aeronautical University](#)
- L. Other
 - 1. [Escambia District Schools 2014-2015 Staffing Allocation Table](#)

AMENDED

2. Finance and Business Services

A. Finance

1. [Legal Services – General Fund](#)

a.	The Hammons Law Firm	\$ 604.50
b.	The Hammons Law Firm	\$ 124.00
c.	The Hammons Law Firm	\$ 837.00
d.	The Hammons Law Firm	\$ 635.50
e.	The Hammons Law Firm	\$ 449.50
f.	The Hammons Law Firm	\$ 1,253.75
g.	The Hammons Law Firm	\$ 170.50
h.	The Hammons Law Firm	\$ 108.50
i.	The Hammons Law Firm	\$ 403.00
j.	The Hammons Law Firm	\$ 2,340.50
k.	The Hammons Law Firm	\$ 1,023.00
l.	The Hammons Law Firm	\$ 387.50
m.	The Hammons Law Firm	\$ 558.00
n.	The Hammons Law Firm	\$ 217.00
o.	The Hammons Law Firm	\$ 294.50
p.	The Hammons Law Firm	\$ 124.00
q.	The Hammons Law Firm	\$ 294.50
r.	The Hammons Law Firm	\$ 403.00
s.	The Hammons Law Firm	\$ 6,325.00
t.	Rumberger, Kirk & Caldwell	\$ 140.00
u.	Rumberger, Kirk & Caldwell	\$ 1,177.65
v.	Shell, Fleming, Davis & Menge, P.A.	\$ 2,173.88
w.	Shell, Fleming, Davis & Menge, P.A.	\$ 548.00

2. [Legal Services – Risk Management Fund](#)

	The Hammons Law Firm	\$ 6,804.50
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3. a. [Comprehensive Annual Financial Report \(CAFR\) of the District School Board of Escambia County, Florida for the fiscal year ended June 30, 2013](#)
 - b. [Independent Auditor's Management Letter](#)
 - B. Accounting Operations
 1. [Check Register for January 2014](#)
 - C. Budgeting
 1. [Recap of General Fund Reserves \(Non-Categorical\) for January 2014](#)
 2. [Resolutions to amend District School Budget:](#)
 - a. [Resolution 5 – General Operating Fund](#)
 - b. [Resolution 5 and 6 – Special Revenue – Federal Programs](#)
 - c. [Resolution 5 – Capital Projects Fund](#)
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted – Debt Service Fund
 - f. No item submitted – Targeted ARRA Stimulus Fund
 - g. No item submitted – Race to the Top Fund
 3. [Scrap List I for February 2014](#)
 4. [Auction List I for February 2014](#)
 5. [Financial Statements by Fund](#)
 6. [Disposal and demolition of portable #130 C400013000 at Brownsville Middle School](#)
 - D. Payroll and Benefits Accounting
 1. [Financial Status Report: Employee Benefit Trust Fund](#)
 - E. Purchasing

[ITEMS PREPARED BY PURCHASING:](#)

 1. [Bid Award: Fruits, Vegetables & Miscellaneous Food – Frozen, Canned & Packaged, RFP #141103](#)
 2. [Bid Renewal: General Moving Services, RFP #131902](#)
 3. [Annual Agreement Renewal: Cafeteria Management Software Maintenance and Support](#)
 4. [Agreement: Group Medical Benefits \(including Prescription Drugs\)](#)
 5. [Amendment to Discovery Education Assessment Services Contract](#)
 6. [Amendment to Southern Regional Education Board Professional Services Agreement for Professional Development](#)
 7. [Annual Agreement Renewal: Focus School Software/SIS](#)
 8. [Agreement Renewal: Wireless Communications Agreement – Verizon](#)
 9. [Change Notice #1 to Purchase Order #3161400011 – Media Center Furniture for Warrington Middle School](#)

[ITEMS PREPARED BY FACILITIES PLANNING:](#)

 10. [Bid Award: West Florida High School Building #1 AHU Replacements – Phase II](#)
 11. [Bid Award: West Florida High School Fire Alarm Upgrades](#)
 12. [Bid Award: Demolition of Various Schools – Sid Nelson Center, Brownsville Middle School and Pickens Book Depository](#)
 13. [Change Notice #7 to Purchase Order #5421300232 – A.K. Suter Elementary School Replacement](#)
 14. [Change Notice #5 to Purchase Order #5421300233 – Ernest Ward Middle School Replacement](#)
 15. [Change Notice #3 to Purchase Order #5421300172 – Warrington Middle School Admin & Media Center, New Technology Suite and Building #2 Elevator](#)
 16. [Environmental Services for Asbestos Removal/Disposal – Sid Nelson Center, Brownsville Middle School and Pickens Book Depository](#)
3. Human Resource Services
 - A. Instructional/Professional
 1. [Appointments](#)
 2. Reappointments
-No items submitted
 3. [Transfers](#)
 4. Out-of-Field
-No items submitted
 5. [Resignations/Retirements/Other](#)
 6. [Leaves of Absence](#)

7. Special Requests
 - a. [Approve Carol A. Thomas to receive her regular hourly rate of pay funded by General Fund, to provide Home Instruction from January 16, 2014 through March 13, 2014, not to exceed 40 hours.](#)
 - b. [Approve Melissa L. Marsh to receive her regular hourly rate of pay funded by Reading Allocation, to create and teach the lessons required for District teachers to complete the practicum competence 5 for Reading Endorsement and to grade the assignments the District teachers are given to determine if they have met the learning goal, from February 28, 2014 through June 1, 2014, not to exceed 65 hours.](#)
 - c. [Approve Mark York to receive his regular hourly rate of pay funded by Escambia Virtual Academy \(EVA\) in the amount of \\$130 per student for courses successfully completed from August 19, 2013 through May 31, 2014.](#)
 - d. [Approve Gerald Cox and Michael Jones to receive their regular hourly rate of pay funded by General Fund, to provide Home Instruction from April 14, 2014 through June 1, 2014, not to exceed 40 hours per employee.](#)
- B. Educational Support Personnel
 1. [Appointments](#)
 2. [Temporary Promotions](#)
 3. [Resignations/Retirements](#)
 4. [Terminations](#)
 5. [Leaves of Absence](#)
 6. Special Requests
 - a. [Linda G. Turner, Custodial Worker I, Northview High, was listed on the January 21, 2014 Board agenda in the Resignation/Retirement section with an incorrect retirement date of 11/20/13. She should have been listed as retiring 06/28/13.](#)
 - b. [For Board Information: Reporting the death of Kimberly D. Sims, School Bus Operator, Transportation Department, on October 11, 2013.](#)
- C. Risk Management

-No items submitted
- D. Employee Services

-No items submitted
- E. Affirmative Action

-No items submitted
4. Operations
 - A. Facilities Planning
 1. Final Payments
 - a. [Escambia High and West Florida High Schools Locker Room Renovations](#)
 - b. [Tate High School Locker Room Renovations](#)
 2. Miscellaneous
 - a. [Room Condition Change Building Replacement/Raze – Sid Nelson Center, Brownsville Middle School and Pickens Book Depository](#)
 - b. [Declaration of Restrictive Covenant](#)
 - B. School Food Services

-No items submitted
 - C. Maintenance and Custodial Services

-No items submitted
 - D. Transportation

-No items submitted
 - E. Central Warehouse

-No items submitted
 - F. Information Technology

-No items submitted

- G. Protection Services
-No items submitted
- H. Energy Management
-No items submitted

c. ITEMS FROM THE BOARD
-No items submitted

d. ITEMS FROM THE SUPERINTENDENT

- 1. Administrative Appointments
-No items submitted
- 2. [Student Discipline](#)
 - A. Recommend that, consistent with the decision of the due process committee, student discipline number 14-66-281 be placed on extended suspension pending court adjudication.
 - B. Recommend that, consistent with the decision of the due process committee, student discipline number 14-94-1231 be expelled from all public schools of Escambia County for the remainder of the 2013-2014 school year and all of the 2014-2015 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
- 3. Employee Discipline
~~No items submitted~~
 - A. [Recommend that employee #50809 be suspended without pay for one \(1\) working day beginning Wednesday, February 19, 2014, based on conduct as more specifically identified in the notice letter to the employee.](#)
 - B. [Recommend that employee #23969 be suspended without pay for one \(1\) working day beginning Wednesday, February 19, 2014, based on conduct as more specifically identified in the notice letter to the employee.](#)
 - C. [Recommend that employee #0000013689 be terminated effective Wednesday, February 19, 2014, based on misconduct as more specifically identified in the notice letter to the employee.](#)
- 4. Other Items
-No items submitted

ADD

ADD

ADD

e. INTERNAL AUDITING

- 1. [Inventory Adjustment Reports for seven \(7\) cost centers](#)
- 2. School Internal Accounts Audits
 - A. [2012-2013 Internal Accounts Audits without findings](#)
 - [District 1](#)
Beulah Elementary
Blue Angels Elementary
Bellview Middle
 - [District 2](#)
Myrtle Grove Elementary
 - [District 3](#)
C.A. Weis Elementary
Oakcrest Elementary
 - [District 4](#)
Ferry Pass Middle
 - [District 5](#)
R.C. Lipscomb Elementary
Ransom Middle
 - B. [2012-2013 Internal Accounts Audits with findings](#)
 - [District 1](#)
Bellview Elementary
Pine Forest High
 - [District 2](#)

Navy Point Elementary
Pleasant Grove Elementary
Warrington Elementary
Warrington Middle
Escambia High

District 3

Ensley Elementary
Global Learning Academy
Lincoln Park Elementary
Brown-Barge Middle

District 4

Ferry Pass Elementary
O.J. Semmes Elementary
Scenic Heights Elementary
J.H. Workman Middle

District 5

Jim Allen Elementary
Escambia Westgate Center
Northview High

C. District-wide Audit of School Internal Accounts

f. ITEMS FROM THE GENERAL COUNSEL

1. Final Order Regarding KESCO

VI. ADJOURNMENT