

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA
AGENDA
FEBRUARY 17, 2004

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM – 5:30 P.M.

(THE REGULAR BOARD MEETING WILL IMMEDIATELY FOLLOW THE PUBLIC FORUM)

NOTE: Request to Speak Forms are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.

- I. CALL TO ORDER/ADOPTION OF AGENDA
- II. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
 - A. Permission to Adopt
 1. Notice of Intent to Adopt Amendment to School District Rule 6Gx17 – 3.02 (7) f.8 – Magnet Programs or Schools; 3.02 (8) – Voluntary School Choice Selection Policy
 2. Notice of Intent to Adopt Revisions to School District Rules, Chapter 7
 3. Notice of Intent to Name the Physical Education, Art and Music Building at Wedgewood Middle School the “Lawrence Young, Sr. Building”
 - B. Permission to Advertise
 1. Notice of Intent to Advertise Amendment to School District Rule 6Gx17 – 5.04(6)(c) – Telephone Service for Schools
- III. APPROVAL OF MINUTES

1. 12-17-03 SPECIAL MEETING
2. 01-09-04 SPECIAL MEETING [EXECUTIVE SESSION]
3. 01-15-04 SPECIAL MEETING
4. 01-15-04 SPECIAL MEETING [EXECUTIVE SESSION]
5. 01-15-04 TOWN HALL MEETING
6. 01-16-04 REGULAR WORKSHOP
7. 01-20-04 SPECIAL MEETING [EXECUTIVE SESSION]
8. 01-20-04 REGULAR MEETING

IV. COMMITTEE/DEPARTMENTAL REPORTS

1. Stellar Employee Recognition
2. PTA Presentation

V. CONSENT AGENDA

A. CURRICULUM AND INSTRUCTION

1. Challenge Grant: Bridging Opera with Academics and Technology for Students
2. Challenge Grant: Project Liftoff
3. School Advisory Council Additions/Deletions for Myrtle Grove Elementary
4. 2003-2008 Escambia County School District Strategic Plan
5. 2003-2004 School Improvement Plan for Escambia Juvenile Justice Schools
6. Contract between Workforce Escarosa, Inc., and the School Board of Escambia County, Florida for Youth Services WIA 2003-2004 Modification #1
7. Community Based Job Coaching Services for Students with Disabilities
8. Commercial Services Agreement between Cox Business Services, LLC, and the School Board of Escambia County, Florida
9. Affiliation Agreement between the Escambia County School Board and West Florida Regional Medical Center, Inc., d.b.a. West Florida Hospital

10. Cooperative Agreement for Service Between the School Board of Escambia County and the Justice Center of Atlanta

11. Dual Enrollment Articulation Agreement between the District Board of Trustees of Pensacola Junior College, the Board of Directors of the Escambia Charter School and the School Board of Escambia County, Florida

B. FINANCE

1. Authorization for payrolls and vouchers for the month of March 2004

2. Check Register for the month of January 2004

3. Financial Statement for the month of January 2004

4. Legal Services:

Summary of all legal expenses

5. Legal Services:

General Fund

| | | |
|---|----|----------|
| a) Hammons, Longoria & Whittaker, P.A. | \$ | 4,038.50 |
| b) Hammons, Longoria & Whittaker, P.A. | \$ | 229.50 |
| c) Beggs & Lane | \$ | 558.00 |
| d) Kievit, Odom & Barlow | \$ | 618.23 |
| e) Moyle, Flanigan, Katz, Raymond & Sheehan, P.A. | \$ | 477.28 |
| f) R. John Westberry | \$ | 3,631.88 |
| g) Gregory P. Farrar | \$ | 825.00 |

6. Legal Services:

Risk Management Fund

| | | |
|--------------------|----|--|
| a) Steven J. Baker | \$ | |
| 13,924.87 | | |

7. Disposal of Capitalized and Non-Capitalized Assets:

a) Auction Lists I and II for February 2004

- b) Scrap Lists I and II for February 2004
- 8. Budget Amendments:
 - a) Resolution 6: General Operating Fund
 - b) Resolution 5: Other Special Revenue
 - c) Resolution 5: Capital Projects Fund
- 9. Financial Status Report on Projects and Grants
- 10. 2003-2004 Instructional Salary Schedule
- 11. Escambia School District Employee Benefit Trust Financial Statements for the fiscal year ended June 30, 2003
- 12. Write-off outstanding debt of \$6,488 and pursue appropriate legal action against Unique School Age Child Care

C. HUMAN RESOURCE SERVICES

1. Instructional/Professional

a. Appointments

| <u>NAME</u> | <u>POSITION</u> | <u>DATE</u> | <u>WORK LOCATION</u> |
|--------------------|------------------|-------------|----------------------|
| Benton, Amanda | Teacher | 01/26/04 | Weis |
| Bowling, Kari | Teacher | 01/07/04 | Ferry Pass Elem |
| Cartmill, Vessa | Speech Lang Path | 01/30/04 | Longleaf |
| Cihota, Natalie | Teacher | 01/09/04 | Brentwood Mid |
| Evans, Pauline | Teacher | 01/08/04 | Navy Point |
| Fisher, Edward | Teacher | 01/05/04 | Brentwood Mid |
| Florentino, Cheryl | Teacher | 01/12/04 | Hellen Caro |
| Hayakawa, Tatsuya | Teacher | 01/12/04 | Dixon Ed Ctr |
| Jones, Gail | Teacher | 01/12/04 | Brown-Barge |
| Jones, Kelli | Teacher | 01/05/04 | Pine Meadow |
| Kasper, Kimberly | Teacher | 01/05/04 | Longleaf |

| | | | |
|--------------------|------------------|----------|--------------------------|
| Moser, Linda | Teacher | 01/08/04 | Navy Point |
| Rigney-Merryman, K | Speech Lang Path | 01/29/04 | Myrtle Grove (part-time) |
| Slay, Sarah | Teacher | 01/12/04 | Ernest Ward |

b. Reappointments

1. Annual

| <u>NAME</u> | <u>LOCATION</u> | <u>DATE</u> |
|-------------|-----------------|-------------|
|-------------|-----------------|-------------|

-None

2. Professional

-None

3. 4th Year Annual

-None

c. Transfers

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> | <u>DATE</u> |
|------------------------|---------------|--------------------|-------------|
| Avery, Penny | Montclair | Pine Meadow | 01/05/04 |
| Burrill, Terry | Spencer Bibbs | McArthur | 01/14/04 |
| Knowlton, Byron | Bellview Mid | Westgate Ctr | 01/14/04 |
| Leonard, Thomas | Pine Forest | Washington | 01/15/04 |
| Powell, Kimper | Lincoln Park | Ferry Pass Mid | 02/02/04 |
| Purify, Anner | Bellview Mid | Woodham | 12/15/03 |
| Suggs-Booker, Virginia | Brownsville | Hospital/Homebound | 01/06/04 |

d. Out-of-Field

1. Appointments

-None

2. Reappointments

-None

3. Transfers

-None

4. Other

-None

e. Resignations/Retirements

| | | | |
|-----------------|-----------------|---------------------|----------------|
| Lashley, Joshua | Teacher | Northview | 01/06/04 |
| Lovely, Lorin | Ass't Principal | Pensacola | 02/28/04 (Ret) |
| Tallman, Vivian | Teacher | McMillan Even Start | 01/30/04 |

f. Special Requests

1. Request approval for leave of absence without pay for the following personnel:

| | | |
|----------------------|---------------------|-------------------|
| Van Matre, Judy | Teacher/Brown Barge | 02/25/04-05/26/04 |
| *Witherell, Jennifer | Teacher/Edgewater | 01/30/04-03/19/04 |

**FMLA*

2. Request approval for the following instructional employees work after the regular school day for FCAT remediation for the period of October 1, 2003 through May 10, 2004 and to be paid at their regular hourly rate of pay from IDEA, Part B Entitlement Grant funds:

| | |
|--------------------|---------------|
| Childress, Nichole | Ernest Ward |
| Lamy, Mary | Spencer Bibbs |

3. Request approval for the following instructional employees to work outside of their regular duty hours to comply with the terms of the Wee Count contract that was approved by the Board on January 20, 2004. They are to be paid at their regular hourly rate of pay:

| | |
|-----------------|-----------------|
| Nowak, Margaret | McMillan Center |
| Smith, Martha | Navy Point |
| Wood, Constance | Warrington Elem |

4. Request approval for Loretta CichonMeach, Occupational Therapist who has 19 years of experience to be placed at Grade 5, Step 14 of the Professional Salary Schedule in compliance with board policy.
5. Request approval to add Rose Briggs, teacher at Pine Forest High to work Saturday detention for the 2003-04 and to be paid at her regular hourly rate of pay from Vending Machine Flowthrough Allocation Funds.
6. Request approval to change the attached job description of Assistant Superintendent – Curriculum and Instruction Technology and Management Information Systems (MIS) to read Assistant Superintendent – Curriculum and Instruction.
7. Request approval to adopt the student calendar for 2004-05 school year.
8. Request permission to advertise the Head Football Coach position (12-months) at Northview High in accordance with the hiring freeze.
9. For Board Information – Report the death of Patricia King, teacher at Bellview Elementary on January 22, 2004.

2. Educational Support Personnel

a. Appointments

| <u>NAME</u> | <u>JOB TITLE</u> | <u>EFF DATE</u> | <u>LOCATION</u> |
|------------------------------|------------------|-----------------|------------------|
| Dumas, Karen (Prom) | Sch Data Spec I | 02/09/2004 | Yniestra Elem |
| Riley, Daline (Prom) Arts | Admin Sec II | 01/23/2004 | Reading/Lang |
| Taylor, Robert (Prom) | Cust Wrkr II | 02/04/2004 | Dixon Ed. Center |

(NOTE: *Approved by staff to advertise for permanent hire.*)

b. Temporary Promotions

| <u>DATE</u> | <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|-------------|----------------|-----------------|------------------|
| | Brown, Maria | Cust Wrkr I | Tch Asst Spec |
| | | Bellveiw Mid | Bellview Mid |
| | | | * |
| | Grant, Vickey | Fd Srvc Asst II | Asst Fd Srvc Mgr |
| | | Molino Park | Molino Park |
| | | | * |
| | Myles, Jeffery | Maint Wrkr I | Maint Wrkr II |
| | | | 01/12/2004 |

| | | | |
|-----------------|---------------|----------------|------------|
| | Maintenance | Maintenance | * |
| Thames, Sharley | Tch Asst Spec | Admin Clerk II | 01/20/2004 |
| | Bellview Mid | Bellview Mid | * |

**Temporary promotion due to hiring freeze.*

c. Resignations/Retirements

| <u>NAME</u> | <u>JOB TITLE</u> | <u>EFF DATE</u> | <u>LOCATION</u> |
|--------------------------|------------------|-----------------|------------------|
| Allen, Maria (Ret) | Tch Asst Spec | 01/23/2004 | Workman Mid |
| Bragg, Wanda | Sch Bus Oper | 01/12/2004 | Transportation |
| Buck, Gay S. (Ret) | Sch Bus Oper | 01/16/2004 | Transportation |
| Darnes, Anthony Jr. | Sch Bus Oper | 01/09/2004 | Transportation |
| Drum, Debra L | Sch Bus Oper | 12/15/2003* | Transportation |
| Frank, Decca Jo | Sch Bus Oper | 02/02/2004 | Transportation |
| Grandison, Juanita (Ret) | Cust Wrkr I | 01/30/2004 | McArthur Elem |
| McWhite, Frederick | Cust Wrkr I | 01/20/2004 | Pine Forest |
| Rashied, Tuneshia | Cust Wrkr I | 02/06/2004 | Washington Hi |
| Rhodes, Cecil G (Ret) | Acctg Spec II | 01/30/2004 | Accounts Payable |
| Savage, Lewis Jr. | Cust Wrkr I | 11/19/2003** | George Stone |

**Employee changed date of resignation.*

***Documentation received in ESP on 01/15/2004.*

d. Terminations

| <u>NAME</u> | <u>JOB TITLE</u> | <u>EFF DATE</u> | <u>LOCATION</u> |
|-------------------|------------------|-----------------|-----------------|
| Clausell, Gloria | Tch Asst | 01/16/2004 | Clubbs Alt. Ed. |
| Finklea, Patricia | Fd Srvc Asst I | 01/15/2004 | Brownsville Mid |

e. Suspensions

-No items submitted

f. Dismissals

-No items submitted

g. Leave of Absence

| <u>NAME</u> <u>REASON</u> | <u>TITLE/LOCATION</u> | <u>DATES</u> | |
|------------------------------|--------------------------|-------------------|----------|
| Cook, Judy (Ext) | TA Spec/Wedgewood | 02/02/04-02/23/04 | Medical |
| Hudgins, Tonia (Ext) | Adm Sch Sec I/Woodham | 01/02/04-02/16/04 | Medical |
| Kay, Kim | Fd Srvc Asst I/Caro Elem | 02/02/04-04/12/04 | Personal |
| Mohorn, Carolyn | Sch Bus Oper/Transp | 01/06/04-03/24/04 | Medical* |
| Wade, Minnie (Ext) | FSAI/Weis Elem | 01/07/04-05/24/04 | Medical |
| Wiggins, Patrick (Ext) | CWI/Brentwood Elem | 01/05/04-03/03/04 | Medical |

*FMLA

h. Special Requests

-No items submitted

3. Risk Management

- a. Approval of Trailer Resident – Ferry Pass Elementary School
- b. Stop Loss Participation Agreement and Final Policy – Safeco Life
- c. Worker’s Compensation Medical Bill - \$35,029.00

4. Employee Services

-No items submitted

5. Affirmative Action

-No items submitted

D. PURCHASING

- 1. Bid Award: Food Processing: USDA Commodities, Bid #041303

2. Bid Award: Ground Beef Patties, Chicken Fried Steak & Buffalo Chicken Tenders, Bid #041603
3. Bid Renewal: Insurance Brokerage & Consulting Services, RFP #021101
4. Annual Agreement Renewal: Cafeteria Management Software Maintenance and Support
5. Annual Agreement Renewal: Copier Maintenance Service Plan for District Print Shop
6. Annual Agreement Renewal: Teacher Applicant / Certification System Software Maintenance and Support
7. Renewal of Group Term Life Insurance
8. Dell Computers for Various Schools
9. Dell Computers for End User Support
10. Vans for Maintenance Department
11. New Century Courseware Software for Juvenile Justice Center
12. Architectural / Engineering Services for HVAC Renovations at Workman Middle School
13. Storm Shutters for Various Schools
14. Asbestos Abatement for Sherwood Elementary
15. Change Notice #1 to Purchase Order #249736
16. Bid Award: Carver Middle School Stadium Lighting
17. Bid Award: Tate High School Hall Bldg. (Bldg. #3) First Floor Restroom Renovation
18. Change Notice #5 to Purchase Order #247570
19. Change Notice # 15 to Purchase Order #235750
20. Change Notice # 2 to Purchase Order #251005
21. Change Notice # 3 to Purchase Order #249998A
22. Change Notice # 3 to Purchase Order #247573
23. Change Notice #1 to Purchase Order #255971
24. Annual Agreement: Environmental Services

25. Annual Agreement: Land Surveying Services
26. Annual Agreement: Geotechnical and Subsurface Investigation Services
27. Annual Agreement Renewal: Architectural / Engineering Services
28. Annual Agreement Renewal: Civil Engineering Services
29. Annual Agreement Renewal: Electrical Engineering Services
30. Annual Agreement Renewal: Mechanical Engineering Services
31. Annual Agreement Renewal: Structural Engineering Services

E. OPERATIONS

1. Facilities Planning

A. Final Payments

1. A.K Suter Elementary School ESE Suite & Intermediate Classroom Addition
2. Central Warehouse Power Transfer Switch
3. Byrneville Elementary School Window Replacement
4. Byrneville Elementary School Window Replacement
5. Navy Point Elementary School Cafeteria/Kitchen/Stage and Warrington Elementary School General Renovations
6. Ferry Pass Elementary School Interior Renovations
7. Ferry Pass Elementary School Interior Renovations

B. Miscellaneous

1. Pre-qualification of Contractors
2. Bid Withdrawals – L.A. Kirksey
3. Property Purchase – 520 E. Hecker Road

2. Maintenance

-No items submitted

3. Transportation

-No items submitted

4. School Food Services

-No items submitted

5. Central Warehouse

-No items submitted

6. Information Technology

A. Miscellaneous

1. School Based Administration Computer Replacement Cycle

F. STUDENT TRANSFERS

G. INTERNAL AUDITING

1. Internal Funds

- a) Jim Allen Elementary School for fiscal year 2002-03
- b) Bailey Middle School for fiscal year 2002-03
- c) Carver Middle School for fiscal year 2002-03
- d) Escambia High School for fiscal year 2002-03
- e) Holm Elementary School for fiscal year 2002-03
- f) Longleaf Elementary School for fiscal year 2002-03
- g) McMillan Learning Center for fiscal year 2002-03
- h) Northview High School for fiscal year 2002-03
- i) Pensacola High School for fiscal year 2002-03
- j) Sidney Nelson Learning Center for fiscal year 2002-03
- k) Tate High School for fiscal year 2002-03
- l) B T Washington High School for fiscal year 2002-03
- m) C A Weis Elementary School for fiscal year 2002-03

- n) Woodham High School for fiscal year 2002-03
- *o) Warrington Middle School for fiscal year 2001-02
- p) Woodham High School for fiscal year 2001-02

**Schools with findings*

- 2. Inventory Adjustment Reports
- 3. Other

-No items submitted

VI. UNFINISHED BUSINESS

-No items submitted

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

- 1. Appointments to the 2004 Escambia County Value Adjustment Board
- 2. Appointment to the Community Action Board of Directors
- 3. Soliciting Assistance from the Federal Mediation and Conciliation Service Regarding Methods
- 4. Scheduling of Meetings
 - a) Regular March School Board Meeting
 - b) Weekly Telephone Conference Calls with Legislative Consultants, Mixon and Associates (1:00 p.m. each Monday beginning March 1, 2004 in the Board Room at 215 West Garden Street)
 - c) Town Hall Meetings for District 3, 4 and 5
 - d) Budget Meetings

B. ITEMS FROM THE SUPERINTENDENT

1. Student Recommendations

(1) Recommend that, consistent with the decision of the due process committee, student number 04-78-862 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative

educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(2) Recommend that, consistent with the decision of the due process committee, student number 04-92-301 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(3) Recommend that, consistent with the decision of the formal hearing officer, student number 04-114-521 be adopted as the order of the Escambia County School Board and that the student not be expelled from the public schools of Escambia County.

(4) Recommend that, consistent with the decision of the due process committee, student number 04-130-862 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(5) Recommend that, consistent with the decision of the due process committee, student number 04-131-661 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(6) Recommend that, consistent with the decision of the due process committee, student number 04-132-411 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(7) Recommend that, consistent with the decision of the due process committee, student number 04-133-411 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(8) Recommend that, consistent with the decision of the due process committee, student number 04-135-851 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(9) Recommend that, consistent with the decision of the due process committee, student number 04-136-851 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(10) Recommend that, consistent with the decision of the due process committee, student number 04-137-121 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(11) Recommend that, consistent with the decision of the due process committee, student number 04-138-121 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(12) Recommend that, consistent with the decision of the due process committee, student number 04-139-121 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(13) Recommend that, consistent with the decision of the due process committee, student number 04-140-121 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

(14) Recommend that, consistent with the decision of the due process committee, student number 04-143-561 be expelled from all public schools of Escambia County for the remainder of the 2003-2004 school year and all of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

C. ITEMS FROM THE GENERAL COUNSEL

-No items submitted

VIII. ADJOURNMENT