

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

AGENDA

OCTOBER 26, 2004

5:30 P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

(REGULAR BOARD MEETING WILL IMMEDIATELY FOLLOW PUBLIC FORUM)

NOTE: *Request to Speak Forms are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.*

- I. CALL TO ORDER/ADOPTION OF AGENDA
- II. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
 - A. Permission to Adopt
 - 1. Notice of Intent to Adopt Revision to School District Rule 6Gx17-2.17(4) – Terminal Pay
 - 2. Notice of Intent to Adopt Revision to School District Rule 6Gx17-2.05(1) – Ethics
 - B. Permission to Advertise
 - 1. Notice of Intent to Advertise Addition to School District Rule 6Gx17-2.14(8) – Leave of Absence for Natural Disaster

THE FOLLOWING ITEM WILL BE MOVED FORWARD: *Administrative Appointments (Item VII.B.1)*

- III. APPROVAL OF MINUTES

1. 09-13-04 SPECIAL MEETING
2. 09-21-04 SPECIAL MEETING
3. 09-27-04 REGULAR MEETING

IV. COMMITTEE/DEPARTMENTAL REPORTS

1. Stellar Employee Recognition
2. PTA Presentation
3. Resolution Recognizing Hurricane Ivan Disaster Teams

V. CONSENT AGENDA

A. CURRICULUM AND INSTRUCTION

1. Third Grade Mid-Year Promotion Policy
2. Memorandum of Understanding between the School Board of Escambia County, Florida and Pensacola Pen Wheels
3. Amendment to the Cooperative Agreement between the School Board of Escambia County, Florida, and the Escambia County Sheriff's Office
4. Amendment to the Agreement between the School Board of Escambia County, Florida, and Gulf Wind Council of Camp Fire, Inc.
4. Facility Usage Agreement between the School Board of Escambia County, Florida, and Gulf Wind Council of Camp Fire, Inc., and Pine Summit Baptist Church
5. School Health Services Plan for 2004-2006
6. Professional Services Agreement between the School Board of Escambia County, Florida and Catapult Learning, LLC
7. Century Even Start Program Continuation

B. FINANCE

1. Authorization for payrolls and vouchers for the month of November 2004
2. Check Register for the month of September 2004
3. Financial Statement for the month of July and August 2004
4. Legal Services:

Summary of all legal expenses

5. Legal Services:

General Fund

a) Hammons, Longoria & Whittaker, P. A.	\$ 472.50
b) Hammons, Longoria & Whittaker, P. A.	\$ 175.50
c) Hammons, Longoria & Whittaker, P.A.	\$ 102.00
d) Hammons, Longoria & Whittaker, P.A.	\$ 928.20
e) Moyle, Flanigan, Katz, Raymond & Sheehan, P.A.	\$ 206.51
f) McDonald Fleming Moorhead	\$ 1,527.50

6. Legal Services:

Risk Management Fund

a) Hammons, Longoria & Whittaker, P. A.	\$ 5,785.23
b) Hammons, Longoria & Whittaker, P.A.	\$ 310.50
c) Steven J. Baker, P.A.	\$24,812.12

7. Disposal of Capitalized and Non-Capitalized Assets:

- a) Auction Lists I and II for October 2004
- b) Scrap Lists I and II for October 2004

8. Budget Amendment

- a) Resolution 1: General Operating Fund
- b) Resolution 1: Other Special Revenue Fund
- c) Resolution 2: Capital Projects Fund

9. Financial Status Report on Projects and Grants

C. HUMAN RESOURCE SERVICES

1. Instructional/Professional

a. Appointments

<u>NAME</u>	<u>POSITION</u>	<u>DATE</u>	<u>WORK LOCATION</u>
Adams, Carolyn	Teacher	10/04/04	Northview
Beter, Amanda	Teacher	10/04/04	Weis
Bonner, Lakisha	Teacher	09/09/04	Jim Allen
Brooks, Shannan	Physical Therapist	10/04/04	ESE/Hall Ctr
Cramer-Connor, Jessica	Teacher	09/20/04	Oakcrest
Griffith, Angela	Teacher	09/08/04	Brentwood Mid
Griffith, Frederick	Teacher	09/08/04	Escambia
Hennessy, John	Teacher	09/14/04	Escambia
Lovett, Cecily	Teacher	10/11/04	Bailey
Mahone, Rachel	Teacher	09/13/04	Cook
Montgomery, Sandra	Teacher	10/07/04	Weis
Murphy, Kelly	Teacher	10/05/04	Cook
Nodhturft, Minette	Teacher	09/09/04	Ferry Pass Mid
O'Neill, Ronald	Teacher	10/13/04	Pensacola
Raicot, Teresa	Teacher	10/12/04	Navy Point
Ross, Caren	Teacher	08/16/04	Tate
Sexton, Timothy	Teacher	09/09/04	Washington
Steel, Pamela	Teacher	10/05/04	Cook
Stephens, Tegan	Teacher	10/18/04	Carver/Century
Stubben, Gilda	Teacher	10/11/04	Bailey
Williams, Eddie	Teacher	10/11/04	Washington
Williams, Sheri	Teacher	10/04/04	Lincoln Park

b. Reappointments

1. Annual

-None

2. Professional

-None

3. 4th Year Annual

-None

c. Transfers

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>
Bogan, Elea	Weis	Montclair	09/07/04
Brown, JoAnn	Cook	Cordova Park	09/13/04
Campbell, Ceceilia	Bailey	Beulah/McArthur	09/13/04
Carter, Sherri	Carver/Century	Bratt	09/07/04
Gruenwald, Toria	Bailey	Bellview Mid	09/16/04
Hughes, James	Lincoln Park	Bailey	10/08/04
Hulett, Melena	Brown Barge	Ransom	09/07/04
Mannix, Claudia	Workman	Cordova Park	09/20/04
McVay, Karen	Bailey	Workman	09/20/04
Rivers, Diana	Oakcrest	Beulah	09/07/04
Sentz, Deborah	Cook	Cordova Park	09/13/04
Taylor, Shanna	Weis	Longleaf	09/07/04

d. Out-of-Field

1. Appointments

-None

2. Reappointments

-None

3. Transfers

-None

4. Other

-None

e. Resignations/Retirements

Angel, Christina	Teacher	Navy Point	10/29/04
Parker, Francine	Teacher	Spencer Bibbs	09/27/04 (Dis Ret)
Sharma, Sunita	Teacher	Escambia	08/03/04
Stokes, Starla	Teacher	Hallmark	10/04/04
Turner, Charlie	Teacher	Escambia	09/10/04

f. Special Requests

1. Request approval for leave of absence without pay for the following personnel:

*Geiger, Kristin Teacher/Yniestra 11/01/04 – 12/17/04

**FMLA*

2. Rescind FMLA for Fredrick Robbins, teacher at ESEAL for the month of July 2004 and request FMLA from October 1 through October 29, 2004

3. Request approval for the following instructional employee to extend DROP:

Gregory, Anita Teacher/Sherwood 10/01/04 – 06/30/05

4. Request approval for the following instructional personnel to attend a four-day (July 13 – 16, 2004 or July 26-29, 2004) summer academy and to be paid a stipend of \$800 from Just Read, Florida Office. They were added after the original list went to the June Board Meeting:

Kasper, Kim	Kivlan, Martha
Kinne, Carolyn	Knight, Connie
Kirchharr, Jennifer	Lamar, Ordeane

Kirkland, Bethany	Lanier, Ida
Kite, Wendy	Locklear, Amy
Luker, Barbara	Mathis, Alicia
Mattox, Karen	Mayberry, Louise
Barberree, Tracy	Bell, Valeria
Cassady, Sarah	Chism, Heid
Doucette, Judy	Duggar, Lindsey
Giles, Renee	Hornsby, Sheia
Paro, Gayle	Philpot, Georgia
Sanders, Kimberly	Windham, Tanya
Stanton, Georgia	Adams, Amy
Bonelli, Jane	Broussard, Jodie
Brown, Carla	Burlew, Suzanne
Cosner, Maria	Creel, Tammy
Daniel, Sandra	Everette, Nicole
Fielder, Judy	Grady, Tina
Habbard, Leslie	Jenkins, Pamela
Jimenez, Miranda	Jones, Lenore
Kirkland, Linda	Langlois, Rebecca
Lentine, Marilyn	Murphy, Ann
Nall, Melissa	Rowe, Shannon
Schellang, Georganna	Shiflett, Bonny
Stewart, Naomi	Tart, Candace
Spirakis, Sonja	

2. Educational Support Personnel

a. Appointments

<u>NAME</u>	<u>JOB TITLE</u>	<u>EFF DATE</u>	<u>LOCATION</u>
Abare, Shelley	Sch Bus Oper	09/17/2004	Transportation
Adjavou, Audrey	Sch Bus Oper	09/30/2004	Transportation
Baker, Pagan Y	Sch Bus Oper	08/31/2004	Transportation
Banks, Leslie	Tea Asst Spec	09/13/2004	Ferry Pass Mid
Barraclough, Amanda	Tea Asst Spec	09/13/2004	Ferry Pass Mid
Bingham, Anna	Sch Bus Oper	10/04/2004	Transportation
Bolden, Deborah	Sch Bus Oper	09/29/2004	Transportation
Branch, Janet	Early Ch Asst	10/11/2004	Sid Nelson Pre-K
Brian, Linda	Tea Asst Spec	09/09/2004	Blue Angels
Bryan, Josephine	Cust Wrkr I	09/13/2004	Holm Elem
Carter, Althea D	Fd Serv Asst I	09/08/2004	Blue Angels
Cooper, Janet	Tea Asst Spec	10/11/2004	Carver/Century
Crosby, Celestine	Fd Serv Asst I	09/13/2004	Ferry Pass Mid
Daniels, Dolores	Fd Serv Asst I	09/14/2004	Bellview Elem
Dison, Katrina	Fd Serv Asst I	10/11/2004	Brentwood Mid
Eckerle, Anita	Fd Serv Asst I	09/09/2004	Navy Point Elem
Ellis, Joseph	Sch Bus Oper	10/05/2004	Transportation
Ephrain, Sylvia	Sch Bus Oper	09/21/2004	Transportation
Fogie, Joyce	Sch Bus Oper	09/27/2004	Transportation
Freeman, Christine (Prom)	Fd Serv Asst II	08/17/2004*	Pleasant Grove
Irwin, Cathy D (Prom)	Admin Sec III	10/01/2004	Food Services

Goodman, Amelia	Sch Bus Oper	09/08/2004	Transportation
Grandchamp, Melanie	Fd Serv Asst I	10/11/2004	Bellview Elem
Gray, Tonyse	Sch Bus Oper	09/10/2004	Transportation
Houlik, Nikola	Fd Serv Asst I	09/14/2004	Scenic Heights
Howard, Voncile	Fd Serv Asst I	09/13/2004	Semmes Elem
Jenkins, Bridgett	Fd Serv Asst I	10/11/2004	Brentwood Mid
Johnson, Barbara P	Tea Asst Spec	09/13/2004	McMillan Pre-K
Johnson, Constance	Sch Bus Oper	09/02/2004	Transportation
Jones, Samantha (Prom)	Fd Serv Asst II	09/13/2004	Brownsville Mid
Jones, Tracy L	Teacher Asst	09/10/2004	Clubbs Alt Mid
Jordan, Angelar	Sch Bus Oper	09/22/2004	Transportation
Kimball, Glen	Sch Bus Oper	09/20/2004	Transportation
Leavitt, Michael	Sch Bus Oper	10/13/2004	Transportation
Lewis, Kelvin	Sch Bus Oper	09/28/2004	Transportation
Lurie, Charles	Sch Bus Oper	10/12/2004	Transportation
Mattin, Glenda	Sch Bus Oper	09/24/2004	Transportation
Miller, Melissa	Sch Bus Oper	10/06/2004	Transportation
Nolan, Pamela	Sch Bus Oper	10/11/2004	Transportation
Peercy, Jan	Fd Serv Asst I	10/11/2004	Bailey Mid
Perdieu, Tami	Sch Bus Oper	09/15/2004	Transportation
Poist, Diana	Sch Bus Oper	09/23/2004	Transportation
Robinson, Daisy	Sch Bus Oper	08/27/2004	Transportation
Robinson, Ella	Tea Asst Spec	09/13/2004	Escambia High
Rondeau, Steven	Sch Bus Oper	09/14/2004	Transportation

Ross, Vera	Fd Serv Asst I	10/11/2004	Holm Elem
Saucer, Joyce	Sch Bus Oper	09/01/2004	Transportation
Sawyer, Mary	Fd Serv Asst I	10/11/2004	Bailey Mid
Shasteen Stephen	Sch Bus Oper	09/09/2004	Transportation
Siegal, Tammy (Prom)	Sch Bus Oper	09/13/2004	Transportation
Simmons, Margaret	Fd Serv Asst I	10/11/2004	Pensacola High
Skaggs, Patricia	Tea Asst Spec	10/01/2004	Sid Nelson Pre-K
Stephens, Peter	Sch Bus Oper	10/14/2004	Transportation
Stewart, Nancy	Sch Bus Oper	10/08/2004	Transportation
Thomas, Barbara	Sch Bus Oper	09/13/2004	Transportation
Walls, Mary Jo	Sch Bus Oper	09/07/2004	Transportation
Ward, Michelle	Fd Serv Asst I	09/13/2004	Holm Elem
Weiss, Margie	Tea Asst Spec	10/11/2004	Ransom Mid
Wiggins, Alice F	Fd Serv Asst I	09/08/2004	Lipscomb Elem
Wimbush, Tressie	Cust Wrkr I	09/13/2004	Holm Elem
Windgate, Veronica	Fd Serv Asst I	10/11/2004	Scenic Heights

**Documentation received after September agenda deadline.*

b. Temporary Promotions

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>
Johnson, Jim Elem	Cust Wrkr I Ferry Pass Elem	Cust Wrkr II *	08/27/2004 Ferry Pass
Pate, Linda Mid	Admin Clk II Ferry Pass Mid	Sch Data Spec II **	06/04/2004 Ferry Pass

**Replacing an employee on leave until he is able to return..*

***Documentation not received in HR until 09/13/04. Replacing an employee until he is able to return.*

c. Resignations/Retirements

<u>NAME</u>	<u>JOB TITLE</u>	<u>EFF DATE</u>	<u>LOCATION</u>
Dixon, Thomas	Sch Bus Oper	10/04/2004	Transportation
Henderson, Patricia	Fd Serv Asst I	09/13/2004	Washington High
Holzinger, Sandra (Ret)	Admin Sec III	09/30/2004	Food Services
Johnson, Phyllis A	Sch Bus Oper	09/27/2004	Transportation
Thomas, Sheryl A	Teacher Asst	10/04/2004	Myrtle Grove

d. Terminations

Jackson, Nancy (Deceased)	Sch Bus Oper	09/10/2004	Transportation
Roberts, Tracey	Fd Serv Asst I	09/08/2004	Tate High
Scoggins, Toni	Tea Asst Spec	10/04/2004	Exc Student Ed

e. Suspensions

-Employee #5601-0851-2 be suspended without pay for five (5) working days beginning October 27, 2004, based on misconduct.

f. Dismissals

-No items submitted

g. Leave of Absence

<u>NAME</u>	<u>TITLE/LOCATION</u>	<u>DATES</u>	<u>REASON</u>
Jewett, Rebecca	Fd Serv Asst I/Bailey	10/12/04-05/26/05	Personal
Macon, Deborah (Ext)	Tea Asst/Edgewater	10/01/04-10/09/05	Personal
Prim, Pauline	Tea Asst Spec/Transp	10/11/04-11/19/04	Medical*
Reuben, Sheila	Fd Serv Asst I/Workman	10/14/04-11/30/04	Maternity*
Taylor, Carolyn	Sch Bus Oper/Transp	10/11/04-12/31/04	Medical*
Thomas, Erma (Ext)	Tea Asst Spec/Holm	10/01/04-11/02/04	Medical*

Veiock, Judy M

Tea Asst Spec/Transp

09/13/04-12/01/04 Medical*

**FMLA*

h. Special Requests

-Request approval for employee # 8331-9360-88 to return to work per return to work agreement, effective 09/13/2004.

3. Risk Management

a. Pay \$16,073.30 to Baptist Hospital for a Worker's Compensation Medical Bill (Claim#0100025, Date of Accident – 1/16/01)

4. Employee Services

-No items submitted

5. Affirmative Action

-No items submitted

D. PURCHASING

1. Bid Award: Diplomas, Bid #050602
2. Bid Award: Paper Products for School Cafeterias, Bid #050503
3. Annual Agreement Renewal: Decision Analyzer Software Maintenance and Support Services
4. Annual Agreement Renewal: GEAC Software Maintenance and Support Services
5. Installation of Windows at Bellview Elementary School
6. Fire Alarm Equipment for Portable Classrooms at Various Schools
7. Stanford Achievement Tests for Grades 1-4
8. Vehicles for Maintenance Department
9. Agreement Renewal: Xerox Copier Rental for FDLRS
10. SuccessMaker Software and Support for Various Schools
11. Dell Computers and Servers for Various Schools
12. Apple Computers for Various Schools

13. Building Lease for Capstone Academy
14. Change Notice #2 to Purchase Order #260710
15. Hurricane Ivan Emergency Purchases
16. Unauthorized Purchase: Scoreboard Repair at Various High Schools
17. Annual Fee for SACS

E. OPERATIONS

1. Facilities Planning

A. Final Payments

1. Pensacola High School Cafeteria Roof
2. Workman Middle School Re-roofing
3. Warrington Middle School Classroom HVAC Upgrades
4. Workman Middle School Window Replacement
5. Bellview Middle School Building #5
6. Workman Middle School HVAC Renovations
7. Warrington Middle School Building #5 & Ferry Pass Middle School Building #3 HVAC Renovations

B. Miscellaneous

1. Pre-Qualification of Contractor
 2. Extension of Renewals for Pre-Qualification of Contractors
2. Maintenance

-No items submitted
3. Transportation

-No items submitted
4. School Food Services

-No items submitted

5. Central Warehouse

-No items submitted

6. Information Technology

-No items submitted

F. STUDENT TRANSFERS

G. INTERNAL AUDITING

1. Internal Funds

-No items submitted

2. Inventory Adjustment Reports

-No items submitted

3. Other

-No items submitted

VI. UNFINISHED BUSINESS

A. FINANCE

1. Board Certification for 2004-2005 Classrooms for Kids Program

(previously tabled at the September 27, 2004 Regular Meeting – appeared as Item V.B.9)

B. HUMAN RESOURCE SERVICES

1. Request approval to establish the job description on the Professional Salary Schedule for Energy Educators Manager. *(previously postponed at the September 27, 2004 Regular Meeting – appeared as Item V.C.1.f.9)*

2. Request approval to amend the following page in the 2004-05 Department Personnel Planning Document to reflect the noted change:

Page 9 – Operations (4101) – Add two Energy Educators Manager professional

(previously postponed at the September 27, 2004 Regular Meeting – appeared as Item V.C.1.f.10)

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

1. Florida School Boards Association (FSBA) Hurricane Relief Fund – John DeWitt
 - a. Establish account for distribution of funds to employees
 - b. Write thank you letter to FSBA
2. Replacement Representative to the Escambia County School Readiness Coalition, Effective November 1, 2004 – John DeWitt

B. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointments
2. Student Recommendations

1. Recommend that the previous approval of expulsion of student number 05-09-221 for the remainder of the 2004-2005 school year be rescinded and that the student's request for a formal hearing be granted.*
2. Recommend that, consistent with the decision of the due process committee, student number 05-10-221 be expelled from all public schools of Escambia County for the remainder of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
3. Recommend that, consistent with the decision of the due process committee, student number 05-12-221 be expelled from all public schools of Escambia County for the remainder of the 2004-2005 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
4. Recommend that, consistent with the decision of the due process committee, student number 05-14-521 be expelled from all public schools of Escambia County for the remainder of the 2004-2005 school year and all of the 2005-2006 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
5. Recommend that, consistent with the decision of the due process committee, student number 05-16-862 be expelled from all public schools of Escambia County for the remainder of the 2004-2005 school year and all of the 2005-2006 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
6. Recommend that, consistent with the decision of the due process committee, student number 05-17-1251 be expelled from all public schools of Escambia County for the remainder of the

2004-2005 school year and all of the 2005-2006 school year. It is further recommended that the student be given the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

C. ITEMS FROM THE GENERAL COUNSEL

-No items submitted

VIII. ADJOURNMENT