

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, JANUARY 13, 2012

The School Board of Escambia County, Florida, convened in Regular Workshop at 9:00 a.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mr. Bill Slayton Vice Chair: Mr. Jeff Bergosh

Board Members: Mr. Gerald W. Boone
Mrs. Linda Moultrie
Mrs. Patricia Hightower

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting was advertised in the Pensacola News Journal on January 4, 2012 – Legal No. 1550058

[General discussion took place among Board Members, the Superintendent, and staff throughout this meeting.]

I. CALL TO ORDER

Mr. Slayton called the Regular Workshop to order at 9:00 a.m.

The following item was moved forward on the agenda:

Appointment to the Board of Community Action Program Committee, Inc.

Mr. Douglas Brown, Executive Director of the Community Action Program Committee, Inc. (CAPC), addressed the School Board regarding the CAPC's request for a School Board Member to consider serving on their Board of Directors. Mrs. Moultrie said she would be willing to accept this responsibility. Mr. Slayton said a formal vote on Mrs. Moultrie's appointment to the CAPC Board of Directors would be taken at the January 17, 2012 Regular School Board Meeting.

II. COMMENTS FROM SUPERINTENDENT

2012-2013 Budget

The Superintendent advised the School Board that the budget process for 2012-2013 would begin in February, with one of the first steps being an opportunity to discuss budget priorities at the School Board's February 16, 2012 Special Workshop.

Conference Call Sessions with Mixon & Associates

(NOTE: *This topic was previously addressed during the December 13, 2011 Special Meeting*). The Superintendent said School Board Members should have received notification about and the phone number for his conference call sessions with Mixon & Associates that would be held on Fridays around 12 p.m. (CST), in the Superintendent's Conference Room, 4th Floor-McDaniel Building. He encouraged each School Board Member to attend those sessions when able. As mentioned at the December 13, 2011 Special Meeting, each School Board Member could "listen in" on the conference call sessions provided that no discussion occurred otherwise the session would require advertisement. It was noted however, that Mr. Boone would be attending those sessions as the School Board's legislative liaison and would be

able to participate in any discussion. If any other School Board Member had a question or a concern about a particular legislative issue, they could communicate that question or concern directly to the Superintendent or to Mrs. Linda West, Coordinator of Board Affairs, who in turn, would forward the information to Mr. Boone who would be designated to speak on behalf of the School Board as its legislative liaison.

Public Education Capital Outlay (PECO) Trust Fund

Mr. Terry St. Cyr, Assistant Superintendent for Finance and Business Services, advised the School Board that on January 12, 2012, his office had received communication from the Florida Department of Education (FLDOE) advising that the Commissioner of Education would temporarily suspend the approval of requests for encumbrance authorizations for current approved projects. (NOTE: *The temporary suspension* was to remain in effect until the Legislature provided further direction regarding the PECO program.) The Superintendent said that as additional information on this issue was received, that information would be communicated to the School Board. At the request of Mr. Bergosh, the Superintendent said he would forward the FLDOE notice to all School Board Members. Mrs. Hightower requested that the Superintendent and his staff ensure that the area charter schools had been notified of this matter. The Superintendent said he would do so as soon as staff had an opportunity to analyze the information.

III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 2, Human Resource Services

NOTE: *The purpose of this item was to update the following sections of Chapter 2: 2.01; 2.02; 2.03; 2.04; 2.05; 2.06; 2.23; 2.34; and 2.36.*

Mr. Bergosh had some concern with the following verbiage under Section 2.04(4)(C): *The Superintendent may recommend step placement within the position's grade level, noticing the Board through memorandum of any placement exceeding five (5) steps.* He said he would rather that any placement exceeding five (5) steps require School Board approval. The Superintendent said the problem with requiring School Board approval was the issue of "timing" in that if such a recommendation had to be approved by the School Board before the individual could be hired there was a possibility of up to a month delay in between School Board meetings. He also noted that it was "very rare" that he would ever recommend a placement exceeding five (5) steps and in the times when he had done so, it had been based upon the individual's experience.

IV. CONSENT AGENDA

A. Curriculum and Instruction

3. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, A+ In-Home Tutoring
4. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, ATS Project Success
5. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, Club Z! In-Home Tutoring Services, Inc.
6. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, Epps Christian Center, Inc.
7. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, Sylvan Learning Center of Escambia County
8. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, !A Plus Tutor U
9. Second Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, A Quantum Leap Educational Services, LLC

10. Second Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, Basic Learning Skills, Inc.
11. Second Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, Second 2 None Educational Services, Inc.
12. Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, Sylvan At School/Ace It of Escambia County
13. Second Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, University of West Florida
14. Second Amendment to No Child Left Behind Act of 2001 Supplemental Services Contractual Agreement School Year 2011-2012, CMB Visions Unlimited, Inc.

(NOTE: *The following discussion pertains to Curriculum and Instruction Items 3 through 14. These items reflect the "second amendment" to the contractual agreements that were previously approved by the School Board at the September 20, 2011 Regular Meeting.*) Upon inquiry by Mr. Bergosh, the Superintendent confirmed that the amendment outlined in these agreements would change the total per pupil allocation for Supplemental Education Services (SES) to \$1165 per student, a reduction from the original contracted amount of \$1182, for a total reduction of \$17 per student. Mrs. Marcia Nowlin, Director of Title I, explained that Title I funds had been reduced due to action by Congress requiring a reduction in the Florida Department of Education (FLDOE) calculated rate of pay for students enrolled in SES.

B. Finance

6. Scrap Lists I and II for January 2012

Mr. Bergosh noticed that an IPAD appeared on page 12 of Scrap List I for January 2012. Upon inquiry by Mr. Bergosh, Mrs. Laura Shaud, Director of Budgeting, said that staff had determined that this particular item was not repairable. Information from the Property Incident Report indicated that the student who possessed this particular item did not return the item in good condition but did replace it with a new item.

9. Financial Status Report: Employee Benefit Trust Fund

Upon inquiry by Mrs. Hightower, the Superintendent advised that staff would provide an update on health insurance at the February 16, 2012 Special Board Workshop.

10. 2011-12 Class Size Compliance Plan

Mrs. Hightower said that upon her review of the School District's 2011-12 Class Size Compliance Plan, it appeared as if the School District was already doing all of the things outlined in the Plan. Mr. Terry St. Cyr, Assistant Superintendent for Finance and Business Services, confirmed that the School District was already doing things outlined in the Plan; however, because the School District was out of compliance by 10.88 FTE (Full-Time Equivalent) students during the October 2011 FTE survey, the Florida Department of Education requires a Board-approved certification of its procedures to subsequently meet compliance requirements. With this plan, the School District was simply re-emphasizing the strategies that were being implemented to meet Class Size Amendment requirements at the various grade levels. Furthermore, Mr. St. Cyr noted that a Board-approved plan would allow the School District to receive a partial reallocation of funds (i.e., reduced penalty).

Mr. St. Cyr said he would be submitting revised backup documentation for this item to correct an error in the last sentence of the cover letter, as identified by Mr. Boone.

C. Human Resource Services
 2. Educational Support Personnel
 a. Appointments

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Acorn, Retha J.	Food Service Asst I	Navy Point Elem	12/12/11
Autry, Waldon	Food Service Asst I	Workman Middle	12/12/11
Bellamy, Angeletta	Food Service Asst I	Jim Allen Elem	12/12/11
Bishop, Tammy M.	Food Service Asst I	Lipscomb Elem	12/12/11
Black, Maria J.	Food Service Asst I	McArthur Elem	12/12/11
Bonnell, Nicole C.	Food Service Asst I	West Florida High	12/12/11
Calhoun, Carrie D.	Food Service Asst I	Woodham Middle	12/12/11
Casey, Shelia M.	Teacher Asst Spec	West Pensacola Elem	12/15/11
Faucett, Mary E.	Food Service Asst I	Beulah Elem	12/12/11
Fernandez, Isabel B.	Food Service Asst I	Bellview Elem	12/12/11
Foster, Deborah R.	Food Service Asst I	Sherwood Elem	12/12/11
Gladden, Earnestine L.	Food Service Asst I	Woodham Middle	12/12/11
Hinkson, Ruthanne	Food Service Asst I	Beulah Elem	12/12/11
Kimbrough, Trenise M.	Food Service Asst II	Bellview Middle	12/12/11
Kithin, Katherine H.	Food Service Asst I	Ransom Middle	12/12/11
Knight, Sharon B.	Food Service Asst I	Tate High	12/12/11
Langlois, Joann	Food Service Asst I	Bailey Middle	12/12/11
Levins, Anita F.	Food Service Asst I	Bratt Elem	12/12/11
Mayhair, Connie J.	Food Service Asst I	Pine Meadow Elem	12/12/11
McGee, Larry E.	Food Service Asst I	Pleasant Grove Elem	12/12/11
Merritt, Peggy J.	Food Service Asst I	Bellview Elem	12/12/11
Messer, Linda M.	Food Service Asst I	Bellview Middle	12/12/11
Mims, Naomi H.	Food Service Asst I	Woodham Middle	12/12/11
Mooney, Eunice M.	Food Service Asst I	Bratt Elem	12/12/11
Morgan, Alechia L.	Food Service Asst I	Pine Meadow Elem	12/12/11
Perry, Sheila M.	Food Service Asst I	Cordova Park Elem	12/12/11
Portugal, Miriam G.	Food Service Asst I	Bellview Middle	12/12/11
Rentas, Agnita D.	Food Service Asst I	West Florida High	12/12/11
Ryan, Seann M.	Food Service Asst I	Bellview Middle	12/12/11
Savage, Jessie R.	Food Service Asst I	Bellview Middle	12/15/11
Scott, Kimberly K.	Food Service Asst I	Blue Angels Elem	12/12/11
Simmons, Connie S.	Food Service Asst I	Oakcrest Elem	12/12/11
Smith, Pamela J.	Food Service Asst I	Global Learning	12/12/11
Spurlock, Patricia A.	Food Service Asst I	Sherwood Elem	12/12/11
Whittlesey, Elizabeth A.	Food Service Asst I	Ransom Middle	12/12/11
Williams, Perry	Food Service Asst I	Scenic Heights Elem	12/12/11

Mr. Boone questioned why there were so many individuals being appointed to Food Services. Ms. Glenna Taylor, Director of Food Services, said the reason was that the School District had just hired many of its long-term substitutes. The Superintendent explained that for the several months, staff had worked diligently to refine the Food Services staffing plan where allocations would be based on the number of meals served; and due to the refined staffing allocations, the School District was able to hire many of its long-term substitutes as permanent employees. The Superintendent noted that “it just wasn’t right to have a person work for four or five years as a substitute when they’re doing the same job that we should have hired them for - this is the right thing to do for those people who work hard to feed the students in our schools.” Upon inquiry by Mr. Bergosh, Ms. Taylor confirmed that while these individual were serving as long-term substitutes, they did not receive any benefits, other than retirement.

- D. Purchasing
 - 10. School Buses

Upon inquiry by Mrs. Hightower, Mr. Rob Doss, Director of Transportation, said the State had determined that having seat belts on school buses was not a requirement. He noted that Exceptional Student Education (ESE) buses did have seatbelts, but the rest did not. Mr. Doss also noted that requiring students to actually wear their seat belts was very hard to enforce, as there was not a way for a school bus operator to verify. He also noted that students could use seat belts as weapons. Later in the meeting, Mr. Doss informed the School Board that all buses purchased during the current school year were in fact equipped with seat belts.

- E. Operations
 - 1. Facilities Planning
 - B. Miscellaneous
 - 1. Drainage Easement between the School Board of Escambia County, Florida and Escambia County

At the request of Mrs. Hightower, Mr. Shawn Dennis, Assistant Superintendent for Operations, gave a brief verbal description of the actual location of the drainage easement referred to in the backup documentation.

- F. Student Transfers
 - No items discussed

- G. Internal Auditing
 - No items submitted

- V. UNFINISHED BUSINESS
 - None

- VI. NEW BUSINESS

- A. Items from the Board
 - 1. Appointment to the Board of Community Action Program Committee, Inc. - *Gerald W. Boone*

This item was addressed earlier in the meeting.

- B. Items from the Superintendent
 - No items discussed

- C. Items from the General Counsel
 - No items submitted

- VII. COMMITTEE/DEPARTMENTAL REPORTS
 - None

- VIII. PUBLIC FORUM

Mr. Slayton called for public forum; however, there were no speakers.

IX. ADJOURNMENT

There being no further business, the Regular Workshop was adjourned at 11:00 a.m.

Attest:

Approved:

Superintendent

Chair

PENDING BOARD APPROVAL