

**ESCAMBIA COUNTY SCHOOL BOARD
AUDIT COMMITTEE
Meeting Minutes
MARCH 26, 2010**

- I. CALL TO ORDER**
Tod Wilson, Audit Committee Chair, called the meeting of the Audit Committee to order at 11:10 a.m. in Conference Room B of the Vernon McDaniel Building, 215 West Garden Street, Pensacola, Florida 32502. Those present were David Bryant; Tod Wilson; Amy Kozak; Justin Labrato; Justin Cook, Auditor; and Greg Hale, Intern, recording the minutes.
- II. ADOPTION OF AGENDA**
A motion was made by Mr. Labrato and seconded by Ms. Kozak to adopt the agenda as presented. Motion passed unanimously.
- III. PUBLIC INPUT-** There was no public input.
- IV. APPROVAL OF MINUTES FROM MEETING OF MARCH 1, 2010**
A motion was made by Mr. Labrato and was seconded by Ms. Kozak to approve the minutes for the March 1, 2010 meeting. Motion was passed unanimously.
- V. ITEMS FROM INTERNAL AUDITING**
- A. Other Audits/Reviews – Mr. Bryant discussed the following:**
1. 2009 – 2010 Food Service Procurement Review – Mr. Bryant stated that the engagement letter for this review has been issued.
- B. Other Issues – Staffing Update**
1. The Committee discussed the renewal of the contracts for the Director, Senior Auditor, and Auditor positions. A motion to recommend contract renewals made by Mr. Labrato was seconded by Ms. Kozak. Motion was passed unanimously.
- VI. ITEMS FROM COMMITTEE MEMBERS – Mr. Wilson suggested keeping an accounting of work undone. Mr. Bryant suggested the department’s audit status sheet could serve that purpose. Mr. Wilson also suggested keeping track of cost savings resulting from activities of the department. Mr. Bryant stated that the department is also very cognizant of the cost differences of providing services in-house versus outsourcing.**
- VII. ANNOUNCEMENTS – There were no announcements.**
- VIII. NEXT MEETING DATE – To be determined.**
- IX. ADJOURNMENT – A motion to adjourn was made by Ms. Kozak, seconded by Mr. Labrato, and passed unanimously. The meeting ended at 11:26 a.m.**

Secretary

Chair

Date