

THE SCHOOL DISTRICT OF ESCAMBIA COUNTY
Risk Management Department
215 West Garden Street
Pensacola, FL 32502
Phone: 469-6267

REQUEST FOR PLAYGROUND EQUIPMENT APPROVAL

Instructions: This form must be signed by the principal and sent with the supporting documents to the Department of Physical Education at the J. E. Hall Center. Supporting documents must include **a diagram or picture** of the equipment to be purchased, **a description** of the equipment and the **proposed installation location** at the school site.

School: _____

Who will install the equipment? _____

Principal's Signature: _____ **Date:** _____

Required Signatures:

Physical Education Department:

Approved by: _____ Date: _____

Risk Management Department:

Approved by: _____ Date: _____

Facilities Planning Department:

Approved by: _____ Date: _____

Maintenance Department:

Approved by: _____ Date: _____

Security, Safety and Emergency Operations:

Approved by: _____ Date: _____