



THE SCHOOL DISTRICT OF ESCAMBIA COUNTY, FLORIDA
INTERNAL FUNDS PURCHASE ORDER

" Making A Positive Difference"

VENDOR:	SHIP TO AND BILL TO:
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DATE	DATE REQ.	F.O.B.	SHIP VIA	TERMS	PURCHASE

TAX EXEMPTION CERTIFICATE NUMBER:

QUANTITY	ITEM CODE	DESCRIPTION	U/M	T	PRICE	TOTAL

COMPANY	ACCOUNT	CENTER
MATERIALS REC'D		BY:
PAYMENT APPROVED		BY:
CHECK DATE	CHECK NO.	AMOUNT

TAXABLE	
NON-TAXABLE	
SALES TAX	
TOTAL	

APPROVED BY: PRINCIPAL OR DESIGNEE

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS
 AND PACKAGES

SCHOOL FILE COPY

