



**Job Title:**                **Lead Painter**

## **Position Description**

*To perform this job successfully, an individual must be able to perform the essential job functions consistently and to the satisfaction of the employer. Reasonable accommodations may be made for qualified disabled individuals. This job description is not an exhaustive list, as employees may be required to perform duties not specifically designated within this document, at the employer's discretion. The Escambia County School District reserves the right to modify or interpret this job description as needed.*

**FLSA Status:**            Nonexempt  
**Reports to:**             Appropriate Supervisor or Designee  
**Supervises:**            Appropriate Staff as required  
**Pay Grade:**             Educational Support – 20

APPROVED  
ESCAMBIA COUNTY SCHOOL BOARD

**APR 20 2021**  
DR. TIMOTHY A. SMITH, SUPERINTENDENT  
VERIFIED BY RECORDING SECRETARY

## **JOB SUMMARY**

The purpose of this position is to perform a wide variety of skilled and semi-skilled painting maintenance and finishing work of interior and/or exterior surfaces.

## **ESSENTIAL JOB FUNCTIONS**

- Performs routine and moderately complex maintenance and repairs on interior and exterior surfaces of buildings, furniture, and various equipment and facilities; may coordinate and instruct the work of entry level Painters; assists entry level staff in the completion of complex or highly skilled maintenance and repair work.
- Plans and prepares all facets of painting projects, e.g., measuring, cleaning, caulking, masking, assembly of scaffolding, spackling floating mud, mixes and prepares paints and finishes.
- Removes old paint and finishes from surfaces; prepares surfaces using sandblaster, sandpaper, wire brushes, steel wool, and/or scraper, and stripping compounds; fills nail holes, cracks, and joints with putty, plaster, or other filler.
- Applies coats of paint, varnish, stain, enamel, or lacquer to decorate and/or protect interior or exterior surfaces, trimmings and fixtures of buildings and other surfaces.
- Performs painting maintenance and repair work to woodwork, shelving, furniture, and cabinetry; applies specialized wall and ceiling covering; may make limited repairs to drywall and ceilings.
- Paints surfaces using different techniques and tools, e.g., feather, brush, roller, cloth, airless spray equipment, and/or conventional spray equipment.
- Disposes of waste and hazardous materials in accordance with prescribed safety policies and environmental procedures; maintains cleanliness of painting facilities and equipment; maintains inventory of materials.
- Performs all work in compliance with all applicable codes, standards, and regulatory requirements.
- Purchases materials.
- Moves or assists in the removal of furniture and other heavy equipment to facilitate painting; assists other trades workers with special projects involving painting and various maintenance work.
- Operates various automobiles and transport vehicles, e.g., car, utility truck, utility van.

- Completes necessary paperwork and reports as it relates to work projects.
- Maintains various records and reports, e.g., records work order logs, maintains inventory of materials, evaluates, and prepares cost estimates for various projects.
- Conforms to safety standards as prescribed.
- Operates as the designated person to be in charge of the paint crew to direct work of the crew and other individuals.
- Coordinates with schools/site administrators on all job activities.
- Performs other duties as assigned.

**MINIMUM REQUIREMENTS**

- High school diploma, GED, or other equivalent.
- Four (4) years commercial experience in skilled painting work.
- An equivalent combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.
- Must possess and maintain a valid Driver License.

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Must serve in a lead worker role.
- Requires the ability to display knowledge of tools, methods, materials, and techniques of the specialty area.
- Requires the ability to display knowledge of operation and maintenance of hand and power tools.
- Requires the ability to display knowledge of occupational hazards and safety precautions.
- Requires the ability to display knowledge of basic mathematics.
- Requires the ability to use power and hand tools and any equipment and machinery of the specialty area.
- Requires the ability to plan and accomplish assigned jobs.
- Requires the ability to process work orders.
- Requires the ability to maintain accountability for materials management.
- Requires the ability to use or repair small/light equipment, such as power tools.
- Requires the ability to use medium equipment and machinery, such as vehicles, trailers, manlifts, and pressure washers.
- Requires the ability to use complex software and/or management information systems.
- Requires the ability to supervise the work of a paint crew and the knowledge and application of products and materials of the specialty area.
- Requires the ability to effectively communicate with District employees, site-based administrators and staff, and co-workers.

**PHYSICAL DEMANDS**

While performing the essential functions of this job the employee is regularly required to sit, stand, and walk, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, and lift and/or move up to 100 pounds. The work also requires the following physical abilities in order to perform the essential job functions: climbing, grasping, hearing, mental acuity, pulling, pushing, repetitive motion, speaking, talking, and visual acuity.

**WORKING CONDITIONS**

Employees in this position work in a safe and secure work environment that may periodically have unpredicted requirements or demands.

**Date of Board Approval:** April 20, 2021, effective July 1, 2021

**Date of Revision:**

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