



Job Title: **Audiologist**

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions consistently and to the satisfaction of the employer. Reasonable accommodations may be made for qualified disabled individuals. This job description is not an exhaustive list, as employees may be required to perform duties not specifically designated within this document, at the employer's discretion. The Escambia County School District reserves the right to modify or interpret this job description as needed.

FLSA Status: Exempt
Reports to: Appropriate Supervisor or Designee
Supervises: Appropriate Staff as required
Pay Grade: Professional – 5

APPROVED
ESCAMBIA COUNTY SCHOOL BOARD

JUNE 20, 2017

MALCOLM THOMAS, SUPERINTENDENT
VERIFIED BY RECORDING SECRETARY

JOB SUMMARY

The purpose of this position is to identify children with hearing loss at the earliest age, to make appropriate referrals for medical attention and amplification if needed, to oversee management of personal and classroom amplification systems, and to consult with educational personnel regarding the student's hearing loss and educational implications.

ESSENTIAL JOB FUNCTIONS

- Develops and supervises a district-wide hearing screening program and provides training to audiometric technicians or other appropriate personnel.
- Performs comprehensive audiological evaluations.
- Reviews hearing evaluation screening information and medical assessments related to hearing.
- Diagnoses conditions and makes appropriate referrals for further audiological, communication, educational, psychosocial, or medical assessment.
- Interprets audiological data to school personnel, families, and community agencies.
- Serves as a member of the educational team in the evaluation, planning, and placement process of students who are deaf or hard of hearing.
- Makes recommendations regarding placement, related service needs, communication needs, and modification of classroom environments for students who are deaf, hard of hearing, or have other auditory problems.
- Provides in-service training on hearing and hearing impairments and implications for students, families, and school personnel.
- Makes recommendations regarding and ensures proper fit of hearing aids, group and classroom amplification, and assistive listening devices.
- Analyzes classroom noise and acoustics and makes recommendations for improving the listening environment.
- Installs classroom sound systems.
- Manages the use and calibration of audiometric equipment.
- Maintains a detailed inventory of all equipment on loan to students and schools and makes school-owned earmolds.
- Assists in the evaluation and selection of equipment and/or products used.
- Supervises and evaluates office personnel.

- Serves as liaison to the Florida Department of Education as assigned.
- Directs, coordinates, and/or provides in-service training to involve District and School personnel, community representatives, and others when appropriate.
- Serves as a consultant to staff members, District personnel, school, family, or outside agencies.
- Maintains a very close working relationship with the District and school personnel as well as the medical and social services community to ensure students are receiving appropriate services.
- Responds to inquiries or concerns in a timely manner either written or orally.
- Keeps supervisors informed about potential problems or unusual events.
- Develops and maintains good public relations with community agencies and other professionals.
- Prepares and submits required reports and maintain appropriate records.
- Serves on District, state or community councils or committees as appropriate or assigned.
- Establishes or assists in establishing goals and objectives for programs or projects.
- Utilizes appropriate strategies and problem solving tools to make decisions concerning planning, utilization of funds, delivering services and evaluation of services provided.
- Serves as member of the Child Find Evaluation Team.
- Performs other duties as assigned.

MINIMUM REQUIREMENTS

- Master's Degree from an accredited institution with a major in Audiology.
- Hold certificate of Clinical Competence in Audiology (or meet equivalent requirements necessary to qualify for such certificate) or have academic course work, clinical practicum, and nine months of supervised professional experience completed to qualify for the certificate.
- Hold or be eligible to obtain a Florida Teacher's Certificate and/or state license in Audiology.

KNOWLEDGE, SKILLS, AND ABILITIES

- Requires the ability to display knowledge of assigned area (hearing and hearing disorders).
- Requires the ability to express facts and ideas clearly and concisely, both orally and written.
- Requires the ability to prioritize tasks, responsibilities, schedules, and delegate as needed.
- Requires the ability to display knowledge of regular and exceptional education laws (federal, state, and local).
- Requires the ability to display knowledge of educational theories, principles, practices, and techniques related to regular and exceptional students.
- Requires the ability to use modern office equipment specific to audiology.
- Requires the ability to display knowledge of school finance, budgeting, purchasing, inventory controls, and human resources.
- Requires the ability to display knowledge of administration and supervisory skills related to the educational setting.
- Requires the ability to determine the approach for doing the work using the provided guidelines.

- Requires the ability to perform professional-level work dealing with data, people, and technology that relates to administrative, technical, scientific, engineering, accounting, legal, or managerial skills.
- Requires the ability to work in a responsive environment where co-workers or citizens bring problems for resolution.
- Requires the ability to maintain accountability for inventory/property management.
- Requires the ability to use small office equipment, including copy machines or multi-line telephone systems.
- Requires the ability to use computers for data entry and use computers for word processing and/or accounting purposes.
- Requires the ability to use or repair small/light equipment, such as power tools, and medium equipment and machinery, such as vehicles or commercial mowers.

PHYSICAL DEMANDS

The physical demands are mostly office type work involving sitting, walking, bending, lifting, or reaching and the use of computer keyboards and audiometric testing equipment. The demands could include pushing an occupied wheelchair as well as carrying, pushing, pulling, or lifting equipment greater than 20 pounds. The employee must be able to speak clearly and hear the student's spoken responses. On occasion the employee may need to restrain an uncooperative student. The employee also drives to various schools, administrative offices and community agencies. The work also requires the following physical abilities in order to perform the essential job functions: crawling, crouching, feeling, fingering, grasping, handling, kneeling, mental acuity, repetitive motion, standing, stooping, and visual acuity.

WORKING CONDITIONS

Employees in this position work in a dynamic environment that requires sensitivity to change and responsive to changing goals, priorities, and needs.

Date of Board Approval: June 20, 2017, effective July 1, 2017

Date of Revision: