

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAR DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
DECEMBER 15, 2009
5:30 P.M.

Meeting was advertised in the Pensacola News Journal on November 25, 2009 - Legal No. 1437314

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: *Request to Speak Forms are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.*

I. CALL TO ORDER/ADOPTION OF AGENDA

II. COMMITTEE/DEPARTMENTAL REPORTS

1. PTA Presentation
2. Stellar Employee Recognition
3. Middle School FAHPERDS Teacher of the Year

III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

A. Rule(s) Adoption

-No items submitted

B. Permission to Advertise

AMENDED

1. [Notice of Intent to Advertise to Amend School District Rule 6Gx17-3 – School Operating Procedures](#)

IV. APPROVAL OF MINUTES

1. [11-09-09 EMERGENCY MEETING](#)
2. [11-12-09 SPECIAL WORKSHOP](#)
3. [11-13-09 REGULAR WORKSHOP](#)
4. [11-17-09 REGULAR MEETING](#)

V. CONSENT AGENDA

A. CURRICULUM

1. [Amendment of Workforce Education Fee Schedules for the 2009-2010 School Year](#)
2. [Approval of Sport, Recreation, and Entertainment Marketing Academy for Escambia High School](#)
3. [Establishment of Escambia High School Culinary Arts Academy](#)
4. [Establishment of Washington High School Culinary Arts Academy](#)
5. [Transition Program for Adult Learners into Postsecondary Education Grant](#)
6. [Contract between the School Board of Escambia County, Florida and the Florida Bar Foundation Discipline Alternatives to Zero-Tolerance](#)
7. [2009-2010 School Improvement and Educational Accountability Guidelines – New Strategic Plan Summary](#)
8. [Title II-A Higher Education Agency Partnerships Florida Teacher Quality Grants Program](#)

9. [Addendum to the Contract between the School Board of Escambia County, Florida and Victory Services \(VS\)](#)
10. [Addendum to the Charter Agreement between the School Board of Escambia County, Florida and New Road to Learning, Inc. dba Jacqueline Harris Preparatory Academy Conflict of Interest Waiver](#)
11. [Guiding Youth to Success School of Performing Arts Charter Application Review Recommendation to the School Board of Escambia County, Florida](#)
12. [Escambia Charter School of Excellence Charter Application Review Recommendation to the School Board of Escambia County, Florida](#)
13. [Policies and Procedures for Implementation of Section 504 of the Rehabilitation Act of 1973 Handbook \(Revised November 2009\)](#)
14. [Even Start Family Literacy Program](#)
15. [Memorandum of Understanding \(MOU\) – FADSS Race to the Top](#)

AMENDED

B. FINANCE

1. [Check Register for November 2009](#)
2. [Recap of General Fund Reserves \(Non-Categorical\) for November 2009](#)
3. [Resolutions to amend District School Budget:](#)
 - a) [Resolution 3 - General Operating Fund](#)
 - b) [Resolution 3 - Special Revenue – Other Fund](#)
 - c) [Resolution 3 - Capital Projects Fund](#)
 - d) No item submitted - Special Revenue – Food Service Fund
 - e) No item submitted - Debt Service Fund
 - f) [Resolution 3 - Targeted ARRA Stimulus Fund](#)
 - g) No item submitted – Other ARRA Stimulus Grants
 - h) [Resolution 2 - State Fiscal Stabilization Fund](#)
4. Legal Services:
 - [General Fund](#)
 - a) Hammons and Longoria \$ 1,286.50
 - b) Hammons and Longoria \$ 418.50
 - c) Hammons and Longoria \$ 2,356.00
 - d) Hammons and Longoria \$ 852.50
 - e) Hammons and Longoria \$ 651.00
 - f) Hammons and Longoria \$ 170.50
 - g) Rumberger, Kirk & Caldwell \$ 680.00
 - h) Shell, Fleming, Davis & Menge, P.A. \$ 93.00
 - i) Shell, Fleming, Davis & Menge, P.A. \$ 496.00
 - j) Shell, Fleming, Davis & Menge, P.A. \$ 1,474.00
 - k) Shell, Fleming, Davis & Menge, P.A. \$ 263.50
5. Legal Services:
 - [Risk Management Fund](#)
 - Hammons and Longoria \$ 8,679.34
6. [Scrap Lists I and II for December 2009](#)
7. [Auction Lists I and II for December 2009](#)
8. [Financial Status Report on Projects and Grants for November 2009](#)
9. Financial Statements for November 2009
10. [Proposed 2010-2011 Budget Calendar](#)
11. [Authorizing Agreements](#)

C. HUMAN RESOURCE SERVICES

1. Instructional/Professional

a. Appointments

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>MOS</u>
Franklin, Serena A.	Teacher	Montclair Elem	11/24/09	10
Holt, Gary L.	Teacher	Pensacola High	12/07/09	10
Mitchell, Kimberly	Speech Lang Path	ESE/Hall Center	11/30/09	10

b. Reappointments

1. Annual
-None

2. Professional
-None

3. 4th year annual

<u>NAME</u>	<u>LOCATION</u>	<u>DATE</u>	<u>MOS</u>
Olave, Diana M.	Montclair Elem	11/10/09	10

c. Transfers

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>MOS</u>
Britt, Valerie K.	Hellen Caro Elem	Scenic Heights ¹	11/16/09	10
Keyes, Michael J.	Escambia Westgate Center	Bailey Middle	12/02/09	10
Bell, Sandra P.	Warrington Middle	Alternative Education	12/01/09	12

¹Denotes Home School.

d. Out-of-Field

1. Appointments
-None

2. Reappointments
-None

3. Transfers
-None

4. 4th Year
-None

5. Other

<u>NAME</u>	<u>LOCATION</u>	<u>DATE</u>	<u>MOS</u>
Dumas, Glenn E.	Ernest Ward Middle	08/17/09	10

e. Resignations/Retirements/Other

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>MOS</u>
Clarke, Keisha L.	Counselor	Escambia High	11/30/09	11
Furber, Joyce Ann	Manager V-Route	Transportation Dept	01/05/10	12 (Ret)
Hodges, Anne L.	Tech Coordinator	Semmes Elem ¹	11/18/09	10
McCrink, Jennifer J.	Speech Lang Path	McMillan Pre-K Center	12/18/09	10
Ramsey, Alice A.	Speech Lang Path	West Pensacola Elem	01/04/10	10
Schaeffer, Kelly G.	Counselor	Washington High	11/12/09	11
Stearns, Lori M.	Teacher	Blue Angels Elem	12/02/09	10

White, Phillip P.	Manager VI	Inventory/Warehouse	11/30/09	12
Zeiler, Linda L.	Teacher	ESOL/Hall Center	01/04/10	10 (Ret)

¹Denotes Home School.

f. Leaves of Absence

Approve leaves of absence without pay for the following personnel:

*Borroum-Ruddock, Marilyn	Teacher/Sidney Nelson Center	11/02/09-11/13/09
*Brunson, Judith D.	Media Spec/Semmes Elem	10/23/09-02/03/10
Duncan, Stacey R.	Teacher/Montclair Elem	11/09/09-06/04/10
*Joyner, Lisa E.	Counselor/Pine Forest High	10/19/09-12/18/09
*Kemp, Jennifer M.	Teacher/Yniestra Elem	10/14/09-11/04/09
*Summerlin, Jennifer L.	Teacher/Woodham Middle	10/27/09-01/04/10
Williams, Dawn M.	Teacher/Yniestra Elem	10/26/09-12/16/09

**Documentation received post previous Board agenda deadline*

g. Special Requests

1. The following employees are returning from Leave of Absence:

Barron, Erica B.	Teacher/Workman Middle	12/03/09
Parazine, Sonny Y.	Asst Principal/Warrington Elem	11/05/09

2. Request approval for Paul Ashford, Positive Behavior Specialist at Woodham Middle School, to receive his regular hourly rate of pay, funded by Title I, for on-site monitoring of the Supplemental Education Services (SES) program. Mr. Ashford will serve as the school-level site facilitator for SES from September 22, 2009 through May 30, 2010, no more than six (6) hours per week. *Note: This information was received from the school after the previous Board agenda deadline.*

3. [Approve adoption of Student Calendars for the 2010-2011 and 2011-2012 school years.](#)

~~4. Approve the Professional Services Agreement between Dr. Janet Allen and the Escambia County School District for specialized training of teachers in developing effective literacy lessons to increase academic achievement.~~

DELETED

2. Educational Support Personnel

a. Appointments

<u>NAME</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>EFF DATE</u>
Archibald, Velma L.	Fd Serv Asst I	Semmes Elem	11/09/09
Boyd, Breneta L.	Tea Asst Spec	Pine Meadow Elem	11/13/09
Cato, Paul A.	Cust Wrkr I	Pine Forest High	11/19/09
Davis, Regina A.	Tea Asst Spec	Warrington Middle	11/09/09
Fortinberry, Christina	Tea Asst Spec	Pine Meadow Elem	11/13/09
Gale, Marion E.	Acct Spec II	Judy Andrews	12/02/09
Gaylard, Janie	Tea Asst Spec	Tate High	11/09/09
Griffin, Kevin J.	Cust Wrkr I	Tate High	11/06/09
Kleinschmidt, John H.	Auto Equip Mech	Transp Garage	11/16/09
Kyles, Alonna	Admin Clerk II	Semmes Elem	11/17/09 Prom
Laborde, Jill	Tea Asst Spec	Bratt Elem	11/19/09
Matthews, Gloria	Cust Wrkr II	Pine Meadow Elem	11/30/09 Prom
McGuire, Gloria	Fd Serv Asst II	Semmes Elem	11/23/09
Miller, Edna	Cust Wrkr I	Sid Nelson Pre K	11/05/09
Mosley, James	Ground Maint Supv	Maintenance	11/06/09 Prom

Olige, Talia L.	Fd Serv Asst I	Escambia High	11/30/09
Pearson, Regan J.	Tea Asst Spec	Escambia Westgate	11/16/09
Reid, Justin	Cust Wrkr I	Tate High	11/05/09
Shelby, Jamarcus D.	Cust Wrkr I	Tate High	11/13/09

b. Temporary Promotions

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFF DATE</u>
*Anderson, Emma J	Tea Asst Spec Ransom Middle	Sch Data Spec I Sherwood Elem	11/16/09
**Blackburn, Sara	Tea Asst Spec Ransom Middle	Admin Clerk II Ransom Middle	10/19/09
*Teague, Lana	Admin Clerk II Jim Allen Elem	Sch Data Spec I Jim Allen Elem	11/20/09

*Temporary while employee on leave until he/she returns.

**Temporary position funded for the 09/10 school year only.

c. Resignations/Retirements

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFF DATE</u>
*Conley, Donna C	Sch Bus Oper	Transportation	08/24/09
Joseph, Euna	Cust Wrkr I	Clubbs Alt Middle	12/01/09
Lopez, Gloria	Fd Serv Asst I	Pleasant Grove Elem	11/12/09
Shoemaker, Flora A	Cust Wrkr I	McArthur Elem	11/13/09
Wheeler, Eva M	Sch Data Spec II	Woodham Middle	01/04/10 Ret

*Documentation received post previous Board agenda deadlines.

d. Terminations

-None

e. Leaves of Absence

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATES</u>
Bonner, Latana (Ext)	Sch Data Spec II	Sherwood Elem	11/02/09-05/02/10
*Brown, Rebecca J	Sch Bus Oper	Transportation	09/15/09-01/15/10
Chavers, Teresa	Sch Bus Oper	Transportation	11/13/09-02/26/10
*Davis, Mattie (Ext)	Sch Bus Oper	Transportation	08/24/09-01/08/10
Ellis, Tavia	Erly Childhood Asst	Ensley Elem	01/06/10-05/07/10
Hunt, Barbara	Sch Bus Oper	Transportation	12/16/09-03/25/10
Lister, Julia A (Ext)	Fd Serv Asst I	Ransom Middle	12/10/09-06/04/10
Martin, Helen G	Tea Asst Spec	Escambia Westgate	11/23/09-01/15/10
Parker, Cathy	Fd Serv Asst I	Pine Forest High	11/12/09-01/04/10
Ray, Kathy (Ext)	Tea Asst Spec	Oakcrest Elem	12/02/09-12/18/09
Rhymer, Theresa	Sch Bus Oper	Transportation	12/02/09-03/11/10
*Rosenberg, Wendy (Ext)	Erly Childhood Asst	Oakcrest Elem	10/29/09-06/04/10
*Sims, Geneva	Fd Serv Asst I	Woodham Middle	10/19/09-01/08/10
Valdez, Bobbie	Fd Serv Asst I	Escambia High	11/16/09-01/20/10

*Documentation received post previous Board agenda deadlines.

- f. Special Requests
 - 1. For Board Information: Report the death of Carrie Boone, Teacher Assistant Special, Transportation Dept. on October 2, 2009.
 - 2. ~~Employee number 8331-9360-108 was suspended without pay by Board action September 16, 2009 pending disposition of criminal charges. The disqualifying charges by the State Attorney's Office were reduced to non-disqualifying charges on November 16, 2009. Request approval to return the employee back to work effective November 18, 2009.~~
 - 3. Request approval of two job descriptions from the Educational Support Personnel, Human Resources Services.

Administrative Aide, Paygrade 19
Certification Specialist, Paygrade 20

- 3. Risk Management
 - a. United Health Care Administrative Services Agreement Renewal
 - b. Fringe Benefit Management Company-Renewal

- 4. Employee Services
 - No items submitted

- 5. Affirmative Action
 - No items submitted

D. PURCHASING

ITEMS PREPARED BY PURCHASING:

- 1. Bid Award: Custodial Supplies, Bid #101002
- 2. Bid Renewal: Dispensing System for Toilet Tissue and Hand Towels, RFP #081402
- 3. Bid Renewal: Security Services, RFP #071602
- 4. Bid Renewal: Individual Specific Stop-Loss Insurance, RFP #091601
- 5. Annual Renewal: Administrative Services for Employee Dental Plan
- 6. Annual Renewal: Group Term Life Insurance
- 7. Annual Renewal: STARS Suite Software for Middle and High Schools
- 8. CISCO Catalyst 6513 Chassis for Information Technology
- 9. Document Cameras for ESE Teachers at Various Schools
- 10. LCD Projectors for ESE Teachers at Various Schools
- 11. SMART Boards for ESE Students at Various Schools
- 12. Dell Computers for ESE Teachers at Various Schools
- 13. Document Cameras for Various Schools
- 14. Blanket Purchase Order for Emergency Repairs to Network Connections or Equipment
- 15. Sharp Copiers for Maintenance Department
- 16. Architectural/Engineering Services for Jim Bailey Middle School
- 17. Math Curriculum Materials for Elementary Schools
- 18. Roofing Replacement for O.J. Semmes Elementary School
- 19. International Baccalaureate Examination Registration Fees for Pensacola High School
- 20. SMART Boards and Accessories for Ferry Pass Elementary School
- 21. Dell Computers for Various Schools and Departments

ITEMS PREPARED BY FACILITIES PLANNING:

- 22. Bid Award: Lincoln Park Elementary School Covered Play Area & Multi-Purpose Room
- 23. Bid Award: R.C. Lipscomb Elementary School HVAC Renovations, Phase II
- 24. Bid Award: New District Administrative Center 3rd and 4th Floor Instructional Technology Renovations
- 25. Annual Renewal: Architectural/Engineering Services
- 26. Change Notice #4 to Purchase Order #302475 – Various Schools
- 27. Change Notice #1 to Purchase Order #302147 – Montclair Elementary School

DELETED

ADD

28. [Change Notice #3 to Purchase Order #302146 – Pine Forest High School](#)

E. OPERATIONS

1. Facilities Planning

A. Final Payments

1. [Myrtle Grove Elementary School Annex Renovations & Bathroom/Kindergarten Renovations](#)

B. Miscellaneous

1. [Pre-Qualification of Contractors](#)
2. [Resolution Authorizing the Reclassification of Surplus Property – Edgewater Elementary School](#)
3. [Resolution Authorizing the Reclassification of Surplus Property – Carver/Century K-8 School](#)

2. Maintenance

-No items submitted

3. Transportation

-No items submitted

4. School Food Services

-No items submitted

5. Central Warehouse

-No items submitted

6. Information Technology

-No items submitted

7. Energy Management

-No items submitted

8. Protection Services

-No items submitted

F. STUDENT TRANSFERS

G. INTERNAL AUDITING

1. [Internal Accounts Audits without findings](#)

District 1

[Beulah Elementary](#)

[George Stone Technical Center](#)

District 2

[West Pensacola Elementary](#)

[Warrington Middle](#)

[ESEAL](#)

[Judy Andrews Center](#)

District 3

[C.A. Weis Elementary](#)

[Hallmark Elementary](#)

[A.V. Clubbs Alternative Middle](#)

[Brown Barge Middle](#)

District 4

[A.K. Suter Elementary](#)

[Holm Elementary](#)

[Ferry Pass Middle](#)

District 5

[Pine Meadow Elementary](#)

[Northview High](#)

2. Internal Accounts Audits with findings

District 1

[Bellview Elementary](#)

[Longleaf Elementary](#)

[Bellview Middle](#)

District 2

[Edgewater Elementary](#)

[Pleasant Grove Elementary](#)

[Escambia High](#)

District 3

[Allie Yniestra Elementary](#)

[Brentwood Elementary](#)

[Lincoln Park Elementary](#)

[Montclair Elementary](#)

[N.B. Cook Elementary](#)

[O.J. Semmes Elementary](#)

District 4

No Audits with Findings

District 5

[Jim Allen Elementary](#)

[Molino Park Elementary](#)

[Carver-Century K-8](#)

[Ransom Middle](#)

3. [2008-2009 Food Service Procurement Review](#)

4. [Bellview Middle School Employee Leave Procedures Follow-Up](#)

5. [Transportation Extra Pay Analysis](#)

6. Inventory Adjustment Reports

a. [Inventory for twenty-three \(23\) cost centers](#)

VI. UNFINISHED BUSINESS

-No items submitted

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

-No items submitted

B. ITEMS FROM THE SUPERINTENDENT

1. Student Recommendations

1. Recommend that, consistent with the decision of the formal hearing officer concerning student number 10-07-061 be adopted as the order of the Escambia County School Board.
2. Recommend that, consistent with the decision of the due process committee, student number 10-34-951 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year and all of the 2010-2011 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
3. Recommend that, consistent with the decision of the due process committee, student number 10-35-1221 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

4. Recommend that, consistent with the decision of the due process committee, student number 10-36-281 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

**FORMAL
HEARING
REQUEST**

5. Recommend that, consistent with the decision of the due process committee, student number 10-37-1251 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

**FORMAL
HEARING
REQUEST**

6. Recommend that, consistent with the decision of the due process committee, student number 10-38-1231 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year and all of the 2010-2011 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
7. Recommend that, consistent with the decision of the due process committee, student number 10-39-601 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year and all of the 2010-2011 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
8. Recommend that, consistent with the decision of the due process committee, student number 10-40-601 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
9. Recommend that, consistent with the decision of the due process committee, student number 10-41-862 be expelled from all public schools of Escambia County for the remainder of the 2009-2010 school year and all of the 2010-2011 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
2. Recommend that employee #50637-9610-5 be suspended without pay for ten (10) working days beginning Wednesday, December 16, 2009, through Friday, December 18, 2009, and continuing Monday January 4, 2010, through Tuesday, January 12, 2010, based on misconduct as more specifically identified in the notice letter to employee.

ADD

3. Recommend that employee #796716 be suspended without pay beginning Wednesday, December 16, 2009 pending completion of the District investigation and disposition of any criminal charges based on misconduct as more specifically identified in the notice letter to the employee.

ADD

4. Recommend that employee #325073 be removed from suspension without pay and returned to work on Tuesday, December 15, 2009. The employee to receive restoration of benefits and all back pay to which the employee is entitled.

ADD

5. Recommend that employee #746748 be removed from suspension without pay and returned to work on Monday, December 14, 2009. The employee to receive restoration of benefits and all back pay to which the employee is entitled.

ADD

6. Recommend that employee #708872 be suspended without pay beginning Wednesday, December 16, 2009, pending district investigation and disposition of criminal charges involving a drug related offense.

C. ITEMS FROM THE GENERAL COUNSEL

1. [Engagement Agreement Letter from Leonard J. Dietzen, Rumberger, Kirk & Caldwell, P.A.](#)

VIII. ADJOURNMENT