

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA
J.E. HALL EDUCATIONAL SERVICES CENTER
30 EAST TEXAS DRIVE
ROOM 160
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA
DECEMBER 13, 2011
5:30 P.M.

Meeting was advertised in the Pensacola News Journal on November 30, 2011 – Legal No. [1546435](#)

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: *Request to Speak Forms are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.*

I. CALL TO ORDER/ADOPTION OF AGENDA

II. COMMITTEE/DEPARTMENTAL REPORTS

1. PTA Presentation
2. Stellar Employee Recognition
3. Superintendent of the Year Award - Consortium of Florida Education Foundation

III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

A. Rule(s) Adoption

1. [Resolution Naming a Classroom Sensory Center at Blue Angels Elementary School, the “Teenie Tiny Room”](#)
2. [Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 3, School Operating Procedures](#)
3. [Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 4, Instruction](#)
4. [Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 5, Business Services](#)

B. Permission to Advertise

AMENDED

1. [Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 2](#)

THE FOLLOWING ITEM WILL BE MOVED FORWARD: *Administrative Appointments [Item VII.B.4]*

IV. APPROVAL OF MINUTES

1. [11-09-11 REGULAR WORKSHOP](#)
2. [11-15-11 REGULAR MEETING](#)
3. [11-22-11 ORGANIZATIONAL MEETING](#)

V. CONSENT AGENDA

A. CURRICULUM

AMENDED

1. [Cooperative Agreement between the School Board of Escambia County, Florida, and the Pensacola Electrical Apprenticeship, Group Non-Joint](#)
2. [User Agreement/Contract Summary Pensacola Civic Center and School District of Escambia County, Florida](#)

3. [Establishment of Ferry Pass Middle School Game and Application Development Academy](#)
4. [Approval of Pensacola High School International Trade and Logistics Academy](#)
5. [Establishment of Escambia High School Internet Marketing Academy](#)
6. [Affiliation Agreement between the School Board of Escambia County, Florida and West Florida Regional Medical Center, Inc. d/b/a West Florida Hospital](#)
7. [Clinical Education Agreement between the School Board of Escambia County, Florida and Covenant Hospice](#)
8. [Postsecondary Education Readiness Test \(PERT\) Assessments](#)
9. [Memorandum of Agreement between the Department Commander, Navy Region Southeast and the School District of Escambia County and Commanding Officer, Naval Air Station Pensacola and Commanding Officer, Naval Education and Training Professional Development and Technology Center \(STARBASE Atlantis\)](#)

B. FINANCE

1. [Check Register for November 2011](#)
2. [Recap of General Fund Reserves \(Non-Categorical\) for November 2011](#)
3. [Resolutions to amend District School Budget:](#)
 - a) [Resolution 3 - General Operating Fund](#)
 - b) [Resolution 3 - Special Revenue - Federal Programs](#)
 - c) [Resolution 3 - Capital Projects Fund](#)
 - d) No item submitted - Special Revenue - Food Service Fund
 - e) No item submitted - Debt Service Fund
 - f) [Resolution 3 - Targeted ARRA Stimulus Fund](#)
 - g) No item submitted - Other ARRA Stimulus Grants
 - h) No item submitted - Employee Benefit Trust Fund
 - i) [Resolution 3 - Race to the Top Fund](#)
4. Legal Services:

General Fund	
a) The Hammons Law Firm	\$ 1,488.00
b) The Hammons Law Firm	\$ 759.50
c) The Hammons Law Firm	\$ 434.00
d) The Hammons Law Firm	\$ 139.50
e) The Hammons Law Firm	\$ 405.48
f) The Hammons Law Firm	\$ 527.00
g) Shell, Fleming, Davis & Menge, P.A.	\$ 8,633.70
hg) Shell, Fleming, Davis & Menge, P.A.	\$ 186.00
ih) Farrar Law Firm	\$ 625.00
ji) George E. Loomis	\$ 365.99
5. Legal Services:

Risk Management Fund	
a) The Hammons Law Firm	\$ 5,277.60
b) Steven J. Baker, P.A.	\$ 20,796.25
6. [Scrap Lists I and II for December 2011](#)
7. [Auction Lists I and II for December 2011](#)
8. Financial Statements for the month of November 2011
9. [Financial Status Report: Employee Benefit Trust Fund](#)
10. [Donation of Surplus Buses to A.A. Dixon Charter School of Excellence](#)
11. [Banking Resolution and Authorizing Agreements](#)
12. [Proposed 2012-2013 Budget Calendar](#)
13. [2011-2012 Educational Support Personnel Salary Schedule](#)
14. [2011-2012 Miscellaneous Salary Schedule](#)

AMENDED

C. HUMAN RESOURCE SERVICES

1. Instructional/Professional

AMENDED

a. Appointments

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>MOS</u>
Barrow, Melva J.	OT	ESE	11/07/11	10
Brandenburg, Angela M.	Teacher	Escambia High	11/08/11	10
Coker, John P.	Teacher	George Stone Center	11/07/11	10
Christopher, Anna J.	Teacher	Warrington Elem	11/11/11	10
Davis, Courtney E.	Teacher	Semmes Elem	11/07/11	10
Gamewell, Teresa L.	Manager VIII	George Stone Center	11/21/11	12
Kaddour, Rhonda H.	Teacher	Global Learning Academy	10/28/11	10
Hardy, Mattie H.	Guidance Counselor	Tate High	11/02/11	11
Harris, Shirley R.	Speech Lang Path	ESE/Speech	11/03/11	10
Irwin, Cathy D.	Executive Assistant	Superintendent's Office	01/02/12	12
Lechien, Robin R.	Teacher	Global Learning Academy	11/02/11	10
McGraw, Roger D.	Mechanical Engineer	Facilities Planning	11/21/11	12
McKnight, Terry L.	Lead Driver	Transportation	11/07/11	12
Robbins, Sheldon M.	Technician IV	IT	11/21/11	12
Spivey, Brian K.	Specialist	Curriculum & Instruction	10/19/11	12
Thompson, Eddie F.	Teacher	Escambia High	10/27/11	12
Towal, Julie E.	Teacher	Oakcrest Elem	11/07/11	10
Trattner, Kathy M.	Teacher	Escambia Westgate Center	11/02/11	10
Waters, Takita L.	Teacher	Brentwood Elem	10/31/11	10
Young, Erin E.	Teacher	Global Learning Academy	10/31/11	10

b. Reappointments

1. Annual
-None

c. Transfers

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>MOS</u>
Halfacre, Norman B.	Bellview Middle	Lipscomb Elem	11/16/11	10

d. Out-of-Field

1. Appointments
-None
2. Reappointments
-None
3. Transfers
-None
4. Other
-None

AMENDED

e. Resignations/Retirements/Other

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>MOS</u>
Balding, Alison H.	Teacher	Warrington Elem	10/21/11	10
Bizic, Patricia M.	Media Specialist	Weis Elem	12/01/11	10 (Ret)
Edmonson, Ramona D.	Teacher	Global Learning Academy	11/10/11	10
Gurley, Elvira G.	Teacher	Global Learning Academy	11/14/11	10
Killough, Curtis R.	Programmer Analyst I	IT	12/16/11	12 (Ret)
Johnson, Carol A.	Teacher	Weis Elem	10/31/11	10 (Ret)

Julian, Jr., John J.	Teacher	Escambia High	10/31/11	10 (Ret)
Loftin, Julie A.	Teacher	F.R.A.M.E.	11/08/11	10
McQueen, Patricia C.	Teacher	Pleasant Grove Elem	10/19/11	10 (Ret)
Obray, Preston E.	Teacher	Warrington Middle	01/13/12	10 (Ret)
Rogers, Pauline W.	Teacher	Woodham Middle	10/14/11	10 (Ret)
Rupe, Amanda S.	Teacher	Holm Elem	12/02/11	10
Seelman, Sarah L.	Teacher	Ferry Pass Middle	12/16/11	10 (Ret)
Snodgrass, Dixie L.	Teacher	West Pensacola Elem	11/18/11	10 (Ret)
Stewart, Debra J.	Guidance Counselor	Lipscomb Elem	10/31/11	10 (Ret)
Stillman, J. Scott	Constr/Maint Super <u>Surplus Inventory Manager</u>	Maintenance Services	11/18/11	12
Trattner, Kathy M.	Teacher	Escambia Westgate Center	11/10/11	10
Valier, Brigett	Teacher	Global Learning Academy	11/14/11	10
West, Rachel A.	Teacher	Weis Elem	12/16/11	10

f. Leaves of Absence

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATES</u>
Cobb, LaQuette D.	Teacher	Woodham Middle	11/28/11-12/16/11
Livingston, Michelle H.	Teacher	Ensley Elem	11/14/11-02/24/12
Marshall, Amber F.	Teacher	Brentwood Elem	01/06/12-04/09/12
McCallum, Angela D.	Teacher	Semmes Elem	11/10/11-11/08/12 (Ext)
McMonigle, Michael A.	Teacher	Ferry Pass Middle	11/16/11-02/24/12
Montoya, Jennifer A.	Teacher	McArthur Elem	11/28/11-12/16/11
Prince, Shelley G.	Guidance Counselor	Molino Park Elem	10/31/11-03/09/12
Vaillant, Patricia A.	Teacher	Cordova Park Elem	11/16/11-01/31/12
Walker, Kenneth L.	Dean	Escambia High	01/03/12-06/05/12
Wilkerson, Thelma H.	Teacher	Lincoln Park Elem	10/28/11-01/13/12

g. Special Requests

1. Approval for Dawn A. Branch to receive her regular hourly rate of pay funded by Title I, Part A, Basic, to tutor students needing assistance in Math at Ferry Pass Middle School from January 5, 2012, through April 12, 2012, a total of 37 hours.
2. Amend the following pages in the 2011-2012 Department Personnel Planning Document:
[Pages 24-25 – Information Technology \(4208\)](#)

AMENDED

2. Educational Support Personnel

a. Appointments

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Barnes, Suzanne D.	Library Media Clerk	Montclair Elem	11/18/11
Buttitta, Deborah A.	Food Service Asst II	Workman Middle	11/14/11 (Prom)
Capers, Sonya M.	Teacher Asst Spec	Beulah Elem	11/07/11
Henderson, Jr., Randall M.	Construction Mech II	Facilities Planning	11/21/11
Hicks, Christopher A.	Maintenance Worker I	Maintenance Services	11/14/11
Horn, Rita J.	School Data Spec I	Brentwood Elem	11/21/11 (Prom)
Jones, Jessie J.	Maintenance Worker II	Maintenance Services	11/16/11 (Prom)
Kelley, Lori D.	Teacher Asst Spec	Escambia Westgate Center	11/04/11
Saucier, Pamela G.	Teacher Assistant	Bellview Elem	11/18/11
Shiver, Gwenith H.	Teacher Asst Spec	Molino Park Elem	11/28/11
Stillman, J. Scott	Constr/Maint Super	Maintenance Services	11/21/11
Thomas, Lillie A.	Early Childhood Asst	Warrington Elem	11/21/11 (Prom)

b. Temporary Promotions

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATES</u>
Futral, Alma F.	Teacher Asst Spec Bellview Middle	Admin School Sec I Bellview Middle	10/31/11
Rosenmarkle, Vanessa D.	Admin Clerk II Title I	Admin School Sec II McMillan Pre-K Center	10/26/11

c. Resignations/Retirements

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Barnett, Cynthia K.	Admin School Sec I	Bellview Middle	11/07/11
Brady, Barbara I.	Cert Educ Interpt I	Holm Elem	06/05/12
Christopher, Anna J.	Early Childhood Asst	Warrington Elem	10/31/11
Fradejas, Kimberly R.	School Bus Operator	Transportation	11/17/11
Fountain, Betty R.	School Bus Assistant	Transportation	10/26/11 (Ret)
Gamewell, Teresa L.	Admin Secretary III	HR	11/18/11
Helton, Lavonna L.	School Bus Operator	Transportation	11/30/11 (Ret)
McKnight, Terry L.	School Bus Operator	Transportation	11/07/11
McQueen, Jr., Elias	Custodial Worker I	McArthur Elem	12/31/11 (Ret)
Moore, Ryan M.	Food Service Asst I	Ferry Pass Elem	09/06/11
Phillips, Carolyn A.	Custodial Worker I	Tate High	01/31/12 (Ret)
Rigsby, Mary E.	Food Service Asst II	Washington High	12/31/11 (Ret)
Sifuentes, Henry	Diesel Bus & Truck Tech	Transportation Garage	12/31/11 (Ret)
Truesdale, Venessa K.	Sr School Finance Spec	West Florida High	12/31/11 (Ret)
Ward, Chandra M.	School Bus Operator	Transportation	11/07/11
Williamson, Kenneth L.	Teacher Asst Spec	Oakcrest Elem	11/16/11 (Ret)

d. Terminations

-None

e. Leaves of Absence

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATES</u>
Brewster, Joan D.	Admin School Sec II	McMillan Pre-K Center	10/19/11-05/30/12
Hayes, Cristi D.	School Bus Operator	Transportation	11/14/11-12/01/11 (Ext)
Hudgins, Tonia M.	Admin School Sec III	Washington High	11/14/11-12/06/11 (Ext)
Junior, Joyce M.	Teacher Assistant	Myrtle Grove Elem	11/21/11-03/02/12
Mason, Marilyn R.	Teacher Asst Spec	Holm Elem	10/31/11-02/03/12
Powell, Mattie P.	Food Service Asst I	Washington High	10/14/11-01/13/12
Williams, Mary L.	Teacher Asst Spec	Workman Middle	11/14/11-01/02/12

f. Special Requests

-No items submitted

3. Risk Management

- [United Health Care Administrative Services Agreement Renewal](#)
- [United Health Care Stop Loss Policy](#)
- [Fringe Benefits Management, Inc., Fourth Amendment](#)

4. Employee Services

-No items submitted

5. Affirmative Action

-No items submitted

D. PURCHASING

ITEMS PREPARED BY PURCHASING:

1. [Bid Award: Musical Instruments & Piano Lab, Bid #121703](#)
2. [Bid Award: Breakfast & Lunch Entrees, RFP #121503](#)
3. [Bid Award: Frozen Pizza & Cheese, RFP #121303](#)
4. [Bid Award: Canned/Frozen Fruits & Vegetables, RFP #121403](#)
5. [Bid Award: Custodial Supplies, Bid #121602](#)
6. [Bid Award: Audio Visual System \(Room 160\), Bid #121904](#)
7. [Bid Renewal: Security Services, RFP #071602](#)
8. [Annual Renewal: STARS Suite Software for Middle and High Schools](#)
9. [Cafeteria Furniture and Art Work for Escambia High School](#)
10. [Threat Discovery Appliance Bundle](#)
11. [Agricultural Tractors with Trade-Ins for Various Schools](#)
12. [Floor Covering for Hellen Caro Elementary School](#)
13. [Change Notice #1 to Purchase Order #311817 – Title I/S.L. Jones Christian Academy](#)
14. [Change Notice #1 to Purchase Order #311818 – Title I/Redeemer Lutheran School](#)
15. [Change Notice #1 to Purchase Order #311779 – Custodial Services](#)
16. [IT Temporary Employee](#)

ITEMS PREPARED BY FACILITIES PLANNING:

17. [Bid Award: Tate High School Fire Alarm Systems Replacement](#)
18. [Bid Award: Hall Center Annex \(Formerly Brown Barge Middle School\) Remediation Action Plan Implementation](#)
19. [Change Notice #4 to Purchase Order #307063 – McArthur Elementary School Six Classroom Addition](#)
20. [Change Notice #1 to Purchase Order #310995 – Drainage Improvements at Various Schools](#)
21. [Change Notice #17 to Purchase Order #305748 – New Downtown Elementary School \(Global Learning Academy\)](#)
22. [Change Notice #2 to Purchase Order #310452 – R.C. Lipscomb Elementary Cafeteria Expansion](#)
23. [Change Notice #3 to Purchase Order #310084 – Ferry Pass Elementary School Kitchen Renovations & Addition](#)
24. [Change Notice #2 to Purchase Order #311268 – Safety Repairs at Various Schools](#)

E. OPERATIONS

1. Facilities Planning

A. Final Payments

1. [Oakcrest Elementary School Building #2, General Renovations & Window Replacement](#)
2. [J. E. Hall Center Window Replacement, Building #1, Wing #4](#)
3. [McMillan Pre-K Center General Renovations & HVAC Replacement](#)
4. [McMillan Pre-K Center and Title I – Disposal of Window Air Conditioning Units](#)

B. Miscellaneous

1. [First Amendment to Ground Lease between the School Board of Escambia County, Florida and Escambia County](#)

2. Maintenance

-No items submitted

3. Transportation

-No items submitted

4. School Food Services

-No items submitted

5. Central Warehouse

-No items submitted

6. Information Technology

-No items submitted

7. Protection Services

-No items submitted

8. Energy Management
-No items submitted

F. STUDENT TRANSFERS

- G. INTERNAL AUDITING
-No items submitted

- VI. UNFINISHED BUSINESS
-No items submitted

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

DELETED

- ~~1. Appointment to the Board of Community Action Program Committee, Inc. *Gerald Boone*~~

B. ITEMS FROM THE SUPERINTENDENT

1. [Student Recommendations](#)

1. Recommend that, consistent with the decision of the formal hearing officer concerning student discipline number 12-15-221 be adopted as the order of the Escambia County School Board.
2. Recommend that, consistent with the decision of the formal hearing officer concerning student discipline number 12-16-221 be adopted as the order of the Escambia County School Board.
3. Recommend that, consistent with the decision of the due process committee, student discipline number 12-34-521 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
4. Recommend that, consistent with the decision of the due process committee, student discipline number 12-38-862 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
5. Recommend that, consistent with the decision of the due process committee, student discipline number 12-42-281 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
6. Recommend that, consistent with the decision of the due process committee, student discipline number 12-43-561 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
7. Recommend that, consistent with the decision of the due process committee, student discipline number 12-44-1221 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
8. Recommend that, consistent with the decision of the due process committee, student discipline number 12-46-1221 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified

and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

9. Recommend that, consistent with the decision of the due process committee, student discipline number 12-47-862 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
10. Recommend that, consistent with the decision of the due process committee, student discipline number 12-48-862 be expelled from all public schools of Escambia County for the remainder of the 2011-2012 school year and all of the 2012-2013 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
2. Recommend that employee #45612-9610-6 be removed from suspension without pay and returned to work on Tuesday, November 15, 2011, pending successful completion of the remaining terms of the Return-To-Work Agreements, as more specifically identified in the notice letter to the employee.
3. Recommend that employee #8331-0561-4 be suspended without pay for three (3) working days beginning Wednesday, December 14, 2011, based on misconduct as more specifically identified in the notice letter to the employee.

ADD

4. [Administrative Appointments](#)

C. ITEMS FROM THE GENERAL COUNSEL

~~No items submitted~~

ADD

1. [Ratification of Mediated Settlement](#)

VIII. ADJOURNMENT