

THE SCHOOL BOARD OF  
ESCAMBIA COUNTY, FLORIDA  
J.E. HALL EDUCATIONAL SERVICES CENTER  
30 EAST TEXAR DRIVE  
ROOM 160  
PENSACOLA, FLORIDA

REGULAR MEETING AGENDA  
DECEMBER 16, 2008  
5:30 P.M.

*Meeting was advertised in the Pensacola News Journal on December 4, 2008 – Legal No. LN1370919*

INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC FORUM

NOTE: *Request to Speak Forms are available at the entrance table. All speakers wishing to address the Board are asked to fill out a form and turn it in at the front of the room. All speakers are limited to two minutes.*

- I. CALL TO ORDER/ADOPTION OF AGENDA
- II. COMMITTEE/DEPARTMENTAL REPORTS
  1. PTA Presentation
  2. Stellar Employee Recognition
- III. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES
  - A. Rule(s) Adoption
    1. Revisions to School District Chapter 3 - School Operating Procedures
    2. Revisions to School District Chapter 4 - Instruction
    3. Addition of School District Rule 6Gx17-7.18 - Policy Against Bullying and Harassment
  - B. Permission to Advertise
    1. Revisions to School District Chapter 2 - Human Resource Services
    2. Revisions to School District Chapter 7 - Student Affairs
    3. ~~Amendment to School District Rules 6Gx17-3.02(4)(b) and (5)(f)87~~

**DELETED/**  
**ADDED**

**THE FOLLOWING ITEM WILL BE MOVED FORWARD: Administrative Appointment(s) [Item VII.B.1]**

- IV. APPROVAL OF MINUTES
  1. 11-14-08 REGULAR WORKSHOP
  2. 11-18-08 INSTALLATION CEREMONY
  3. 11-18-08 ORGANIZATIONAL MEETING
  4. 11-18-08 REGULAR MEETING
- V. CONSENT AGENDA
  - A. CURRICULUM
    1. Modification to Workforce Education Fee Schedule for GED Testing for remainder of 2008-2009 School Year
    2. North East Florida Educational Consortium (NEFEC) Agreement for Ed Options Purchase
    3. ~~Cooperative Agreement between the School Board of Escambia County, Florida and Pensacola Electrical Apprenticeship, Group Non Joint~~
    4. ~~Agreement of Clinical and Field-Based Experiences between the University of Phoenix and the~~

**DELETED**

**DELETED/**

**CORRECTED**

~~School Board of Escambia County, Florida~~

5. Cooperative Agreement between the School Board of Escambia County, Florida and Plumbers and Steamfitters Apprenticeship, Local Union 366
6. Affiliation Agreement between the School Board of Escambia County, Florida and West Florida Regional Medical Center, Inc. d/b/a West Florida Hospital
7. No Child Left Behind Act of 2001 Supplemental Educational Services Contractual Agreement 2008-2009 (OASIS)

**B. FINANCE**

1. Check Register for November 2008
2. Recap of General Fund Reserves
3. Budget Amendments:
  - a) Resolution 3 - General Operating Fund
  - b) Resolution 3 - Other Special Revenue Fund
  - c) Resolution 4 - Capital Projects Fund
  - d) No item submitted - Food Service Fund
  - e) No item submitted - Debt Service Fund
4. Legal Services:
  - General Fund
  - a) Hammons, Longoria & Whittaker, P.A. \$ 1,248.12
  - b) Hammons, Longoria & Whittaker, P.A. \$ 232.50
  - c) Hammons, Longoria & Whittaker, P.A. \$ 93.00
  - d) Hammons, Longoria & Whittaker, P.A. \$ 3,224.00
  - e) Hammons, Longoria & Whittaker, P.A. \$ 1,436.50
  - f) Hammons, Longoria & Whittaker, P.A. \$ 558.00
  - g) Shell, Fleming, Davis & Menge, P.A. \$ 697.50
  - h) Shell, Fleming, Davis & Menge, P.A. \$ 77.50
  - i) Gregory Farrar, P.A. \$ 425.00
5. Legal Services:
  - Risk Management Fund
  - Hammons, Longoria & Whittaker, P.A. \$ 5,944.19
6. Disposal of Capitalized and Non-Capitalized Assets:
  - a) Scrap Lists I and II for December 2008
  - b) Auction List I for December 2008
7. Financial Status Report on Projects and Grants
8. Financial Statements for the month November 2008
9. Impact Aid Resolution
10. 2008-2009 Miscellaneous Salary Schedule
11. Proposed 2009-2010 Budget Calendar

**C. HUMAN RESOURCE SERVICES**

1. Instructional/Professional
  - a. Appointments

<u>NAME</u>	<u>POSITION</u>	<u>WORK LOCATION</u>	<u>DATE</u>
Brooking, Darrell	Teacher	Warrington Mid	11/24/08
Burch, Mona	Teacher	Westgate Ctr	11/07/08
Domek, Lisa	Mgr-Fin Aid/Vet Affairs	George Stone	11/10/08
Mincy, Michael	Teacher	Warrington Mid	11/20/08
Rudolph, Katherine	Teacher	Brown Barge	11/10/08
  - b. Reappointments
    1. Annual

<u>NAME</u>	<u>LOCATION</u>	<u>DATE</u>
James, Gary	Warrington Mid	11/24/08

- |  |               |            |          |
|--|---------------|------------|----------|
|  | Schuck, Jason | Washington | 11/10/08 |
|--|---------------|------------|----------|
2. Professional
- |  |                |                 |             |
|--|----------------|-----------------|-------------|
|  | <u>NAME</u>    | <u>LOCATION</u> | <u>DATE</u> |
|  | Conley, Steven | Bellview Mid    | 08/12/08    |
3. 4<sup>th</sup> year annual  
-None
- c. Transfers
- |  |                |             |              |             |
|--|----------------|-------------|--------------|-------------|
|  | <u>NAME</u>    | <u>FROM</u> | <u>TO</u>    | <u>DATE</u> |
|  | Bass, Gregory  | Northview   | Judy Andrews | 12/01/08    |
|  | Hensley, Katie | Longleaf    | Lipscomb     | 12/01/08    |
- d. Out-of-Field
1. Appointments  
-None
2. Reappointments  
-None
3. Transfers  
-None
4. 4<sup>th</sup> Year  
-None
5. Other
- |  |                       |             |          |
|--|-----------------------|-------------|----------|
|  | Christofferson, Julie | Woodham Mid | 10/20/08 |
|--|-----------------------|-------------|----------|
- e. Resignations/Retirements/Other
- |  |                    |                |                |                |
|--|--------------------|----------------|----------------|----------------|
|  | Brent, Gloria      | Media Spec     | Ensley         | 12/31/08 (Ret) |
|  | Copeland, Paul     | Teacher        | Warrington Mid | 11/25/08       |
|  | Danielson, Anita   | Teacher        | Warrington Mid | 11/04/08       |
|  | Draus, Kristi      | Teacher        | Escambia       | 12/01/08       |
|  | Dunmore, Arzell    | Teacher        | Pine Meadow    | 01/06/09 (Ret) |
|  | Franklin, Kari     | Teacher on LOA | McArthur       | 11/07/08       |
|  | Howard, Ryan       | Teacher        | Tate           | 12/19/08       |
|  | Hyer, Willard      | Teacher        | DOP            | 01/06/09 (Ret) |
|  | Kattau, Paul       | Dean           | Ransom         | 12/05/08       |
|  | Mathison, Jennifer | Teacher        | Navy Point     | 12/19/08       |
|  | Pruitt, Lisa       | Teacher        | Lipscomb       | 12/19/08       |
- f. Leaves of Absence
- Approve leaves of absence without pay for the following personnel:
- |                       |                       |                     |
|-----------------------|-----------------------|---------------------|
| Armstrong, Jacquelynn | Teacher/Semmes        | 01/05/09 – 06/03/09 |
| Booker, Tonita        | Teacher/Pine Forest   | 10/24/08 – 12/12/08 |
| Cagle, Conner         | Teacher/Pensacola     | 11/05/08 – 11/25/08 |
| Cavnar, Anna          | Teacher/Tate          | 12/08/08 – 06/03/09 |
| Ferreira, Kimberly    | Teacher/Blue Angels   | 10/27/08 – 11/07/08 |
| Gardner, Jennifer     | Teacher/Woodham Mid   | 11/24/08 – 12/18/08 |
| Martin, Berri         | Teacher/Montclair     | 11/08/08 – 12/18/08 |
| Wartman, Ternisha     | Teacher/Beulah        | 10/22/08 – 02/13/09 |
| Young, Patti          | Psychologist/Hall Ctr | 10/10/08 – 12/31/08 |

g. Special Requests

1. Correct resignation date for John Dittmar, teacher, Warrington Middle to read November 7, 2008.

2. Approve the following instructional employees to extend DROP:

Broom, Charles	Teacher/Holm	01/01/09 – 06/30/09
Cohan, Helaine	Teacher/Judy Andrews	12/01/08 – 06/30/10
Emmanuel, Deborah	Counselor/Ransom	01/01/09 – 06/30/09

3. The following employees are returning from leave of absence:

Curry, Claudia	Counselor/Sid Nelson	12/05/08
Tullos, Kylee Ann	Teacher/Escambia	12/01/08

4. Approve Mary Skinner, part-time teacher, Cook Elementary be full-time effective October 15, 2008.

5. Correct ending date for leave of absence date for Laura Hill, teacher, Escambia High to read 11/21/08 instead of 12/21/08.

6. Approve the following to be hired as Coordinators/Tutors for OASIS SES to be paid at the hourly rate of \$40/\$20 from Title I funds:

Isabel Davidson	10/16/08
Lynn Griffin	10/14/08

7. Report the deaths of the following employees:

Krista Harden, teacher on leave of absence, Hellen Caro on November 9, 2008.  
Leigh Wright, Manager V-Human Resources on November 29, 2008.

2. Educational Support Personnel

a. Appointments

<u>NAME</u>	<u>JOB TITLE</u>	<u>LOCATION</u>	<u>EFF DATE</u>
Ballard, Tracy	Tea Asst Spec	Spencer Bibbs Elem	11/10/08
Christopher, Anna	Tea Asst Spec	Warrington Elem	11/19/08
Godwin, Vicki	Admin Clerk II	Northview High	11/19/08 (Prom)
Kealer, Charles	Sch Bus Oper	Transportation	11/25/08
Luciano, Brittellen A	Tea Asst Spec	Esc County Jail	11/10/08
Marcum, Courtney	Admin Clerk II	Workman Mid	12/01/08
Nelson, Katherine	Admin Secretary III	Secondary Ed	11/26/08 (Prom)
Thomley, Carolyn	Sch Bus Oper	Transportation	11/24/08
Wind, Takeisha	Tea Asst Spec	Weis Elem	11/14/08
Young, Laurie	Tea Asst Spec	Blue Angels Elem	11/18/08
Ziel, Dolores	Tea Asst Spec	Lipscomb Elem	11/21/08

b. Temporary Promotions

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFF DATE</u>
*Barnett, Ulycee	Cust Wrkr I George Stone	Cust Supv George Stone	10/30/08
**Trawick, Jamie M	Admin Clerk I Maintenance	Admin Clerk II Maintenance	10/30/08 – 11/17/08

**Wilson, Josephine	Fd Serv Asst II Tate High	Fd Serv Mgr IV Tate High	11/20/08
---------------------	------------------------------	-----------------------------	----------

*\*Temporary in vacant position until position can be advertised and filled permanently.*

*\*\*Replacing an employees on leave until he/she returned or returns.*

c. Resignations/Retirements

<u>NAME</u>	<u>JOB TITLE</u>	<u>LOCATION</u>	<u>EFF DATE</u>
Archer, Lloyd	Constr Mech II	Facilities Plnng	11/24/08 (Ret)
Baldwin, Christina	Tea Asst Spec	Holm Elem	11/25/08
*Carvin, Wayne	Cust Supv	George Stone	10/24/08 (Ret)
Harrison, Janice	Tea Asst Spec	Transportation	01/06/09 (Ret)
Lake, Linda	Fd Serv Asst I	Bailey Mid	11/25/08
*Mandel, Rhonda T	Tea Asst Spec	Escambia High	10/14/08 (Ret)
Richardson, Dolores	Sch Bus Oper	Transportation	11/04/08 (Ret)
Squazzo, Diane E	Admin Clerk II	Holm Elem	01/30/09 (Ret)
Wadsworth, Claudia	Parent Educator	Ensley Elem	12/19/08 (Ret)

*\*Documentation received post previous Board agenda deadline.*

d. Terminations

Dale, Lakisha	Fd Serv Asst I	Warrington Mid	11/14/08
Titus, Judy	Fd Serv Asst I	Escambia High	11/04/08

e. Leaves of Absence

<u>NAME</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATES</u>
Archer, Lloyd (Ext)	Const Mech II	Facilities Plnng	11/10/08-11/24/08
Broxson, Terri	Cust Wrkr I	Bailey Mid	10/30/08-12/05/08
Callahan, Karen (Ext)	Sch Bus Oper	Transportation	11/01/08-01/13/09
Channell, Paula	Tea Asst Spec	Transportation	11/04/08-12/02/08
Cooper, Linda	Admin Clerk II	Pensacola High	11/12/08-01/05/09
Hogans, Betty J	Tea Asst Spec	Sid Nelson	11/17/08-01/05/09
Murphy, Shari	Tea Asst Spec	Holm Elem	11/07/08-12/31/08
Tittle, Faye	Tea Asst	Longleaf Elem	10/06/08-12/08/08
Workman, Mikel	Sch Bus Oper	Transportation	11/17/08-04/10/09

f. Special Requests

- For Board Information: Report the death of Tenisha Purifoy, School Bus Operator, Transportation Department, on October 31, 2008.

3. Risk Management

- a. Settlement – Auto Liability
- b. Settlement – Auto Liability
- c. Settlement – Auto Liability
- d. Approval of Trailer Resident at Ensley Elementary School
- e. Workers Compensation Settlement
- f. United Health Care Administrative Services Agreement
- g. Fringe Benefit Management Company Renewal

4. Employee Services

-No items submitted

5. Affirmative Action

-No items submitted

D. PURCHASING

ITEMS PREPARED BY PURCHASING:

1. Bid Award: New and Recapped Tires, RFP #091303
2. Bid Award: Frozen Pizza & Cheese, RFP #091203
3. Bid Award: Fruits & Vegetables, Frozen, Canned & Packaged, RFP #091103
4. Bid Award: Condiments, Spices, Staples, Baked Goods, RFP #090903
5. Bid Award: Custodial Supplies, Bid #091402
6. Bid Award: Breakfast & Lunch Entrees, RFP #091003
7. Bid Award: Paper Products & Cleaning Supplies, RFP #090803
8. Bid Renewal: Dispensing System for Toilet Tissue and Hand Towels, RFP #081402
9. Bid Renewal: Security Services, RFP #071602
10. Addition of Vendor to Fast Food Partnership Agreement, Bid #070903
11. Annual Agreement Renewal: Microsoft Premier Support Services
12. Annual Agreement Renewal: Administrative Services
13. ~~Renewal of Performance Pathways Software~~
14. Renewal of Atomic Learning Software
15. Video Surveillance Security Systems for Woodham and Ferry Pass Middle Schools
16. STARS Suite Software for Middle and High Schools
17. IB Examination Registration Fees for Pensacola High School
18. Media Center Furniture for Bellview Elementary School
19. "My Kid Scoop" Program for Title I Students

ITEMS PREPARED BY FACILITIES PLANNING:

20. Change Notice #3 to Purchase Order #297282 – Bellview Middle School
21. Change Notice #2 to Purchase Order #296357 – Brown Barge Middle School
22. Change Notice #1 to Purchase Order #298127 – J.E. Hall Center Fueling Facilities
23. Change Notice #2 to Purchase Order #297833 – Warrington Elementary School
24. Change Notice #6 to Purchase Order #263879C – Washington High School
25. Bid Award: Individual Specific Stop-Loss Insurance, RFP #091601

**DELETED**

**ADDED**

E. OPERATIONS

1. Facilities Planning
  - A. Final Payments
    1. Brown Barge Middle School Media Center Renovations
    2. Bellview Middle School Administration Renovations and Exterior Windows Replacement
    3. Ferry Pass Elementary School Site Improvements
    4. Bellview Middle School Administration Renovations and Exterior Windows Replacement
    5. Brown Barge Middle School HVAC Renovations, Bldgs. 1 & 3
  - B. Miscellaneous
    1. ~~Pre Qualification of Contractor~~
2. Transportation
  - A. Miscellaneous
    1. 2008-2009 Bus Routes
3. Maintenance
  - No items submitted
4. School Food Services
  - No items submitted
5. Central Warehouse
  - No items submitted
6. Information Technology
  - No items submitted
7. Energy Management
  - No items submitted
8. Protection Services
  - No items submitted

**DELETED**

**AMENDED**

F. STUDENT TRANSFERS

G. INTERNAL AUDITING

1. Internal Accounts Audits with findings  
-No items submitted
2. Internal Accounts Audits without findings  
-No items submitted
3. Inventory Adjustment Reports  
-Inventory for twenty-two (22) cost centers
4. Other  
-No items submitted

VI. UNFINISHED BUSINESS

-No items submitted

VII. NEW BUSINESS

A. ITEMS FROM THE BOARD

-No items submitted

B. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointment(s)
2. Foundation for Excellence in Education (Elected Directors)
3. Student Recommendations
  1. Recommend that, consistent with the decision of the formal hearing officer concerning student number 09-10-221 be adopted as the order of the Escambia County School Board.
  2. Recommend that, consistent with the decision of the due process committee, student number 09-24-601 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
  3. Recommend that, consistent with the decision of the due process committee, student number 09-25-862 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year and all of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
  4. Recommend that, consistent with the decision of the due process committee, student number 09-27-951 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
  5. Recommend that, consistent with the decision of the due process committee, student number 09-28-061 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
  6. Recommend that, consistent with the decision of the due process committee, student number 09-29-061 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at

**FORMAL  
HEARING  
REQUEST**

**FORMAL  
HEARING  
REQUEST**

**FORMAL  
HEARING  
REQUEST**

the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

7. Recommend that, consistent with the decision of the due process committee, student number 09-30-061 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
8. Recommend that, consistent with the decision of the due process committee, student number 09-31-862 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year and all of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
9. Recommend that, consistent with the decision of the due process committee, student number 09-32-281 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
10. Recommend that, consistent with the decision of the due process committee, student number 09-33-521 be expelled from all public schools of Escambia County for the remainder of the 2008-2009 school year and all of the 2009-2010 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
4. Recommend that employee #50637-9610-5 be suspended without pay for five (5) working days beginning Wednesday, December 17, 2008 through Friday, December 19, 2008 and Monday, January 5, 2009 through Tuesday, January 6, 2009, based on misconduct as more specifically identified in the notice letter to employee.
5. Recommend that employee #45020-4108-166 be terminated effective Wednesday, December 17, 2008, based on misconduct as more specifically identified in the notice letter to employee.

**ADD**

**AMENDED**

C. ITEMS FROM THE GENERAL COUNSEL

1. Final Order In Re: Margaret Benson, Reba Davis, Deborah Elleard, Deborah Gregory, Ida Lanier, Phyllis Malone, Vicki Outzen, and Janet Taylor, Petitioners vs. Escambia County School Board, Respondent, DOAH Case No. 08-1202

VIII. ADJOURNMENT